



**CONSTITUTION AND
MEMORANDUM & BYE LAWS OF
INDIAN TCHOUKBALL FEDERATION (ITBF)**

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MEMORANDUM AND BYE LAWS OF THE INDIAN TCHOUKBALL FEDERATION

(Established in the year 1955)

(Affiliated to: International Tchoukball Federation, Asian Tchoukball Federation)

1. NAME

The name of the society shall be "Indian Tchoukball Federation" or "Bhartiya Tchoukball Sangh" and shall be the sole governing body for Tchoukball. Men & Women, and has the exclusive right to govern the sport of Tchoukball India.

2. JURISDICTION

The jurisdiction of the Federation shall be extending over the entire Union of India.

3. HEADQUARTERS

The headquarters of the Federation shall be within India at a place where the General Secretary of the Federation has his / her principal place of work / residence or shall be at such place as decided by the General Council from time to time.

4. FINANCIAL YEAR

The financial year of the Federation shall be from 1st April to 31st March.

5. AIMS & OBJECTIVES

The aims and objectives of the Federation are as follows:

- i. To develop, control, standardize and popularize the sport of Tchoukball throughout India.
- ii. To affiliate and maintain membership with the Indian Olympic Association, the Asian Tchoukball Federation, International Tchoukball Federation and other significant sports organizations.
- iii. To follow all the rules & regulations of International Tchoukball Federation (FITB).
- iv. To maintain international liaison for promoting the sport of Tchoukball worldwide.

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- v.** To make the Bye laws and the rules & regulations of the Federation and its affiliated units to carry out the aims and objectives of the federation and to modify the same, if necessary, from time to time.
- vi.** To grant affiliation to State / Union Territory Associations governing Tchoukball and enroll them as Members as per the Bye laws and the Rules and Regulations of the Federation.
- vii.** To grant affiliation to an institution department, club, board, etc. and enroll them as Associate Members as per the Bye laws and the Rules and Regulations of the Federation.
- viii.** To draft and / or rules of the spot, as applicable
 - (a)** To draft and adopt rules and regulations for the conduct of National Chairmanships, federation Cup, or other invitational (international) Tournaments in India.
 - (b)** To draft and / or adopt regulations of good governance and ethics in sports (Anti- doping, sexual harassment, etc.)
- ix.** To authorize, organize and conduct National Championships in various age categories (seniors, juniors, Sub Juniors, etc.) for both genders.
 - (a)** To organize and conduct International Championships / Invitational Tournaments.
- x.** To organize and conduct coaching and training classes and / or camps for officials or coaches or players of Tchoukball.
- xi.** To select Tchoukball players, team or technical officials or administrators representing India in International competitions, seminars, programmes, symposia, events, etc.
- xii.** To raise finance for the fulfillment of the aims and objectives of the Federation.
- xiii.** To receive and collect subscriptions, donations, gifts, trophies, grants and assistance either in cash or kind, or borrow money, and expend the same for the fulfillment of all or any of the aims and objectives of the Federation.
- xiv.** To acquire and dispose of property, movable or immovable, or any rights or privileges that may be deemed necessary for the achievement of the

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aims and objectives of the Federation. No member of the federation shall have any claim on any movable or immovable properties of the Federation.

- xv.** To apply all the income and properties of the Federation for the fulfillment of its aims and objectives and not to pay any portion thereof by way of profit, dividend or bonus to anyone.
- xvi.** To arrange and conduct conferences, demonstrations, exhibitions, meetings, lectures, etc. to promote the game of Tchoukball.
- xvii.** To print and / or publish literature books, periodicals, brochures / leaflets, and / or make audio / videos, and / or use various communication mediums for the attainment of above-mentioned objectives.
- xviii.** To take disciplinary action against any member or anyone associated with the sport of Tchoukball for any type of misbehavior or undesirable activity bringing discredit to the sport, which may be prejudicial to the interest of the Federation.
- xix.** To establish and uphold the values of Olympic Movement and maintain the ideals of Amateur Sports in Tchoukball.
- xx.** Generally, do all acts necessary & expedient for the promotion of the sport of Tchoukball.
- xxi.** Generally, do all acts necessary and expedient for the promotion of any of the above objectives which are ancillary and / or incidental to the above objectives or to anyone of them that will further general purposes of the Federation.

6. INTERPRETATIONS/DEFINITIONS

Indian Tchoukball Federation/ Bhartiya Tchoukball Sangh hereinafter referred to as the "Federation" / "ITBF" shall be governed by its Memorandum of Association and these Bye Laws and the Rules and Regulations framed thereunder and shall follow all the applicable rules & regulations of International Tchoukball Federation (FITB). The following terms shall, unless the context requires otherwise, have the meanings as defined below:

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- i. **"Arbitration Committee"** shall mean the committee constituted by the Federation for resolution of disputes between Members of the Federation, officials or players, or any such matter at national level.
- ii. **"Associate Member"** shall mean the Members other than the Member Associations and Athletes Committee Members. An Associate Member shall not be a member of the General Council will not have any voting right in the General Council and will not be eligible to contest for the elections of the Executive Council.
- iii. **"Athletes Committee"** shall mean the committee constituted by the Federation to involve the athletes in the administration of the Federation.
- iv. **"Competent Authority"** shall mean the President or the General Secretary, acting jointly or severally, or any such other authority to which the power is delegated by the Executive Committee from time to time.
- v. **"Constitution"** shall mean the Memorandum of Association, By-laws and the Rules and Regulations of the Indian Tchoukball Federation, as is amended from time to time.
- vi. **"Ethics Committee"** shall mean the committee constituted by the Federation to safeguards the four key virtues of any sport: fairness, integrity, responsibility and respect.
- vii. **"Executive Committee"** shall mean the Executive Committee of the Federation constituted as per these Bye Laws.
- viii. **"Federation" / "ITBF"** shall mean the Indian Tchoukball Federation.
- ix. **"General Council"** shall mean and constitute of the assembly of upto two. (02) representatives deputed by each Member Association (must be the members of executive committee of such Member Association), the Chairperson (or a chosen representative) of the Athletes Committee and all the office bearers of the Federation namely 1. President 2. General Secretary & 3. Treasurer, who shall also be members of the General Council.
- x. **"IOA"** shall mean the Indian Olympic Association.
- xi. **"Tchoukball"** shall mean the sport played as per the rules of the sport of the Federation.

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xii. "Members" shall mean and include the following

- (a) Member of Associations
- (b) Associate Members, and
- (c) Athletes Committee Members.

xiii. "Member Associations" shall mean the State / Union Territory Associations accepted for membership under the provisions of these Bye laws.

xiv. "NSF" shall mean National Sports Federation.

xv. "Office Bearers" shall mean the office bearers of the Federation as specified in this Bye -laws.

xvi. "Rules and Regulations" shall mean the rules and regulations of the Federation, as framed / as may be framed, and amended, from time to time and shall include the applicable rules & regulations of International Tchoukball Federation (FITB).

xvii. "State / Union Territory Associations" Shall mean the State Tchoukball Associations and / or the Union Territory Tchoukball Associations, as may be applicable.

AMENDED AND ADDITIONAL DEFINITIONS

Inserted in compliance with the National Sports Governance Act, 2025 and the National Sports Governance (National Sports Bodies) Rules, 2026. The definitions set out at clauses (i) to (xii) above shall stand modified to the extent that they are inconsistent with the definitions set out below, and the following terms shall, unless the context requires otherwise, have the meanings assigned to them below:

- a) "AC Member" shall mean Member of the Athletes' Committee.
- b) "Act" means the National Sports Governance Act, 2025, and "Sports Rules" / "NSG Rules" means the National Sports Governance (National Sports Bodies) Rules, 2026, in each case as amended from time to time.
- c) "Adjourned Meeting" shall have the meaning given to it in Clause 8.3(a).
- d) "Athletes' Committee" shall mean the Body of ITBF whose composition, powers, functions, duties and manner of functioning is set out in Clause 11.
- e) "Authorised Representative" shall have the meaning given to it in Clause 8.1(c).

- f) “Board” means the National Sports Board established under sub-section (1) of section 5 of the National Sports Governance Act, 2025.
- g) “Body of ITBF” shall have the meaning given to it in Clause 13A.1.
- h) “Chairperson” shall mean the chairperson of the General Meeting or the EC Meeting (as the case maybe), who will be responsible for conducting the meeting.
- i) “Code of Ethics” shall mean the standards of ethical conduct for Tchoukball Athletes/Officials, persons associated with the sport of Tchoukball and persons associated with ITBF in any capacity whatsoever, as Prescribed. Inter alia, the Code of Ethics shall provide measures for protection of vulnerable persons against abuse by person in a position of trust, responsibility of authority.
- j) “Conflict of Interest” shall mean any interest, whether direct or indirect, pecuniary or otherwise, of a person holding any position in ITBF or any Body of ITBF, which conflicts or may reasonably be perceived to conflict with the discharge of his or her duties towards ITBF or the interests of the sport of Tchoukball.
- k) “Dispute Resolution Committee” shall mean the Body of ITBF whose composition, powers, functions, duties and manner of functioning is set out in Clause 12.
- l) “Disqualification Event” shall have the meaning assigned to it in Clause 9.4.5.
- m) “District Association” shall mean an association/federation/society working for the promotion, development and popularisation of the sport of Tchoukball in a district within a State or Union Territory.
- n) “EC Meeting” shall have the meaning given to it in Clause 9.6.
- o) “EC Member(s)” shall have the meaning given to it in Clause 9.1.
- p) “Elected Post” shall mean all posts on the Executive Committee, other than – (i) the posts reserved for representatives of the Athletes’ Committee under sub-clause (ii) of clause (b) of sub-section (1) of section 4 of the Act; and (ii) the posts to be occupied by ex officio members under sub-clause (iii) of clause (b) of sub-section (1) of section 4 of the Act.
- q) “Election Rules” or “Election Bye-Laws” shall mean the election bye-laws of ITBF set out at Schedule II hereto, read with Schedule II to the Sports Rules.
- r) “Electoral Officer” shall have the meaning given to it in Clause 10.2, being the person notified under sub-section (1) of section 16 of the Act.

- s) “Ethics Committee” shall mean the Body of ITBF whose composition, powers, functions, duties and manner of functioning is set out in Clause 13.
- t) “Full Member” shall mean a Member Association, being a State / Union Territory Association, which has obtained membership in accordance with this Constitution, and the expressions “Member Association” and “Full Member” shall be read interchangeably throughout this Constitution.
- u) “General Body” or “General Council” shall mean the Body of ITBF whose composition, powers, functions, duties and manner of functioning is set out in Clause 8, being the General Body constituted pursuant to clause (a) of sub-section (1) of section 4 of the Act.
- v) “General Meeting” shall mean either an Annual General Council Meeting or a Special General Council Meeting of the General Council.
- w) “Internal Complaints Committee” shall mean the Body of ITBF constituted under the Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013, whose composition, powers, functions, duties and manner of functioning is set out in Clause 13A.
- x) “ITBF” shall mean the Indian Tchoukball Federation, being a National Sports Federation within the meaning of the Act.
- y) “Misconduct”, in relation to a natural person, shall include: (i) breach of Code of Ethics and Safe Sport Policy; (ii) working contrary to the aims and objectives of ITBF; (iii) breach of this Constitution, the Bye-laws, policies, rules/procedures of ITBF/Bodies of ITBF, applicable law, and other documents and/or stipulations which apply to and govern ITBF; (iv) causing prejudice to the interest of ITBF and/or the sport of Tchoukball; (v) failure to discharge his/her functions and duties and/or dereliction of duties; (vi) breach of trust; fraud; (vii) misappropriation of funds; (viii) improper and malafide exercise of power; (ix) not declaring Conflict of Interest; (x) existence of intractable Conflict of Interest; where the Conflict of Interest is tractable, failure to resolve the same; (xi) sexual harassment; (xii) damage to property; injury to any person; (xiii) unsportsmanlike behaviour, which includes insulting, making undesirable gestures, abusing the decision of the judges/referees, provoking the opponents or spectator or committing any act not in keeping with the propriety of sports; (xiv) doping, age fraud, and competition manipulation; and (xv) such other conduct as may be Prescribed.

z) “National Sports Election Panel” shall mean the panel of Electoral Officers maintained under section 16 of the Act.

aa) “Prescribed” shall mean prescribed in the Bye-laws.

bb) “Safe Sport Policy” shall mean the policy for ensuring safety of Tchoukball Athletes/Officials and persons associated with ITBF in any capacity whatsoever, in relation to all activities, events, operations and proceedings of ITBF, as Prescribed. Inter alia, it shall provide for protection and safety of women and minor athletes.

cc) “Selection Committee” shall mean the Body of ITBF whose composition, powers, functions, duties and manner of functioning is set out in Clause 13A.

dd) “Sportsperson of Outstanding Merit” or “SOM” shall have the meaning given to it in Schedule I hereto.

ee) “Sports Promotion Body” shall mean a body having an all India standing which works for the promotion, development and popularisation of the sport of Tchoukball, among other sports, if any, and which is admitted as an Associate Member.

ff) “State/UT Association” shall mean the ITBF recognised sole association/federation/society working for the promotion, development and popularisation of the sport of Tchoukball in a given State or Union Territory.

gg) “Tchoukball Athlete/Official” shall mean current or former/retired Tchoukball Players, team officials, staff of team, referees, judges, commentators and other members of the contingent in relation to the practice of the sport, such as during competitions and training sessions.

hh) “Tchoukball Player” shall mean any person who (a) is playing or has played Tchoukball; and/or (b) is coaching or has coached Tchoukball players.

ii) “Technical Council” shall mean the Body of ITBF whose composition, powers, functions, duties and manner of functioning is set out in Clause 13A.

jj) “Tribunal” shall mean the National Sports Tribunal constituted under sub-section (1) of section 17 of the Act.

Interpretation: In this Constitution (unless the context requires otherwise): (a) the headings are inserted for convenience only and shall not affect the construction of this Constitution; (b) words using the singular or plural number shall also include the plural or singular number, respectively; (c) words of either gender shall include the other

gender; (d) reference to any law shall include references to any such law as it may, from time to time, be amended, supplemented or re-enacted, and any reference to a statutory provision shall include any subordinate legislation made from time to time under that provision; (e) references to the words “include” and “including” shall be construed without limitation; (f) reference to days, months and years are to calendar days, calendar months and calendar years, respectively; and (g) reference to any ‘communication’ or ‘notice’ is to communication / notice in writing.

Overriding effect: In the event of any inconsistency between any provision of this Constitution and the Act or the Sports Rules, the provisions of the Act and the Sports Rules shall prevail, and this Constitution shall be read, construed and given effect to in conformity therewith.

7. MEMBERSHIP

7.1 ELIGIBILITY

The membership of the Federation shall be open to (i) Member Associations i.e. the State/ Union Territory Associations, (ii) Associate Members, and (iii) Athletes Committee Members.

- i. Member Associations:** shall mean a State/Union Territory Association. A State/ Union Territory Association shall mean an Association having jurisdiction throughout the applicable State/ Union Territory of India, formed to conduct, control and promote the sport of Tchoukball, having its rules and regulations, is registered under State Societies Registration Act or Indian Society Registration Act 1860 or any other applicable statute, and having a legal presence certificate, where office bearers are elected on a periodical basis and may have affiliated member units. The duly affiliated

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State/UT Members shall have a right to vote, through 2 authorized representatives, with one vote each, in the meetings of the General Council and in the elections of office bearers and the members of Executive Committee of ITBF,

- ii. ii) Associate Members: shall mean the institutions, departments, clubs, boards, etc., accepted by the Federation for its associate membership. The Associate Members of the Federation shall not have any voting rights.

– There shall be an Athletes' Committee constituted, elected and functioning in accordance with Clause 11 of this Constitution and section 4(1)(e) of the Act. Two (2) members of the Athletes' Committee, elected from amongst themselves, being the Chairperson (Male) and the Chairperson (Female), shall be ex officio members of the Executive Committee and shall each have one (1) vote in the meetings of the Executive Committee. The Athletes' Committee shall not be a category of membership of ITBF, and its members shall not, by reason only of such membership, have voting rights in the General Council.

The General Council shall additionally comprise four (4) Sportspersons of Outstanding Merit (two male and two female), each having one (1) vote, elected in accordance with Schedule I hereto.

7.2 MEMBERSHIP/AFFILIATION

7.2.1 Grant of Membership

- i. **Member Associations State / Union Territory Associations:** All applications of membership by State / Union Territory Associations must be in writing containing information required by the Executive Committee from time to time. Upon acceptance of the application and fulfillment of all requisite formalities, the membership of the Federation shall be granted to the applicant State / Union Territory Association.
- ii. **Associate Members:** The applications for affiliation as associate members within prescribed format be submitted to the competent authority, for further consideration of affiliation by the affiliation / election review committee (AERC), if so constituted by ITBF. The AERC, if constituted by ITBF, will review & give recommendation to the competent Authority, else the competent authority will review the same. The General Secretary under consultation with President will take the final decision, which shall be ratified by the EC / GC.

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- iii. Athletes Committee Members:** Athletes Committee shall be composed of total of 05 Athletes Committee Members, four elected (2 men and 2 women) by the Executive Committee and one athlete nominated by the President and / or the General Secretary of the Federation, and ratified by the Executive Committee.

7.2.2 Affiliation

- i. Application for affiliation must be sent to the General Secretary of the Federation along with the necessary fees (vide Rule 7.2.3 clause (vi)) with a copy of its Constitution and a list of its office bearers. The acceptance or rejection of such applications shall be at the discretion of the Committee. If the application is rejected, the fees received shall be refunded.
- ii. If the application for Affiliation from an association is found prima facie for acceptance the Executive Committee in the first instance shall give only provisional affiliation. Permanent affiliation may be granted only after a period of a year from the date of grant of provisional affiliation and that too after the Committee has enquired into and satisfied itself that the Association to be permanently affiliated is functioning properly and following the guidelines and other rules of the federation. An Association which receives provisional affiliation shall have all the privileges of a member association except the right of vote in the Executive Committee and in the General Body.
- iii. In States where there are no Association affiliated to the Federation under (2) above. It shall be for the federation to organize or help to organize State Associations with intent of affiliation to the Federation. It shall also be open to the Executive Committee of the Federation to appoint, If necessary. Ad-hoc committees in such of the States where there are no affiliated State Associations. Such Ad-hoc Committee, have to the extent applicable and possible, all the privileges, powers and responsibilities of a State Association. However, Ad-hoc Committees will have no right of voting either in the General Body or in the Executive Committee meetings of the Federation.

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- iv. Only one State / UT Association from each. State/UT shall be admitted as a member of the Federation, provided it has a minimum of 50% of the District level Associations affiliated to it. Any organization of an all India standing and connected with the Sport may be given the status as that of a State or that of a U.T. and admitted as affiliated Member. Other categories of membership may also be given, but while each affiliated State / UT Unit shall have a right to cast vote in the General Body Meetings, no other class of Members (s) shall have any right to vote, in the Federation's meetings. While granting recognition / affiliation to a State / UT Association, the National Federation should take into consideration the representative character of the state/UT Association so as to ensure that only truly representative body of the game gets the recognition/affiliation.
- v. The State level associations which are affiliated to the National Federation should in turn have a minimum number of affiliated district - level associations (say 50% of the districts in the State).

– Sportspersons of Outstanding Merit shall be included in the General Council and the Executive Committee of ITBF strictly in accordance with the Act, the Sports Rules and the Sportspersons of Outstanding Merit Bye-Laws set out at Schedule I hereto, and not in consultation with any Department of Government. The requirement of a minimum percentage of prominent sportspersons stands substituted by the mandatory reservation of four (4) SOM seats in the General Council and two (2) SOM seats in the Executive Committee.

7.2.3 Membership / Affiliation Fee

- i. Every applicant seeking membership of the Federation shall pay an admission fee and an annual renewal fee as decided by the Executive Committee from time to time.
- ii. Renewal of membership of any Member will be done after submission of Renewal fee by 31st March every year.
- iii. The Membership renewal fee shall be valid only for the particular financial year and should be paid before 31st March of every year.
- iv. The applicant is required to furnish its legal presence certificate at the time of Affiliation / Renewal.

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- v. One State /Union Territory should have single affiliated State / Union Territory Association. They must follow the One State - One Unit rule.
- vi. The affiliation fee and Annual Renewal Fee payable to the Federation shall be as follows:

S.N	Member	Affiliation Fee	Renewal Fee
i.	State / Union Territory Association	Rs. 20,000	Rs. 2000
ii.	Association Member	Rs. 5000	Rs. 2000
iii.	Member- Athletes Committee	NIL	NIL

- vii. The registration fee of each team shall be Rs. 5000.
- viii. Referee examination fee **Rs. 2500** (one time) & thereafter License renewal fee (applied after every 4 year) **Rs. 1500**.

7.2.4 Defaulters & De-Affiliation

- i. Any Member Association / Associate Member will be considered as a defaulter and shall be liable for de-affiliation in case:
- a) It is not depositing the requisite Affiliation / Membership / Renewal Fee, in time and in any event not later than 30 June every year. The Executive Committee will have the power to condone this delay.
 - b) The Member Associations should in turn have a minimum number of affiliated districts - level associations (not less than 50% of the districts in the State). In the event of not fulfilling the above criteria, the Member Associations may stand to lose the voting right and may be treated as Associate Member.
 - c) It is working against the aim and objectives of Indian Tchoukball Federation which may cause harm to the sport of Tchoukball.
 - d) It is encouraging doping and / or not having checks & controls over Doping in their territory or any other violation of ethical conduct which may cause harm to the sport of Tchoukball.
 - e) There is mismanagement and lack of co-ordination amongst the office bearers and member/s of the member and which may cause hard to the sport of Tchoukball.
 - f) It fails to submit the Annual Report and Statement of Accounts to the Federation, every year in time.

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- g)** It is in breach of /non-compliance with:
- The Bye-Laws and / or the Rules & Regulations of the Federation; and/or
 - The guidelines as issued / may be issued by Ministry of Youth Affairs & Sports, Govt. of India, and / or.
 - The provisions of the Sport Code.
- h)** It fails to hold elections regularly in accordance with its Bye-Laws, Constitution of ITBF and the National Sports Code, in a fair and transparent manner, in accordance with the Model Election Guidelines forming part of the National Sports Code.
- ii.** Any Member Association will be considered as a defaulter and shall be liable for de-affiliation in case:
- (a)** It is not conducting their State Championships, Tournament's activity in the territory for which they owned the responsibility.
 - (b)** It is not sending the teams in the scheduled Tchoukball National Championships being organized by ITBF.
 - (c)** It fails to arrange for the participation of teams at least in minimum 02 (Two) age categories (both genders) in the National Championships, consecutively for 02 (Two) years.
 - (d)** It does not consider to first resolve issues through the Arbitration Committee and instead directly opts for legal proceedings in court.
- iii.** Additionally, any Member may be de-affiliated at the discretion of the Competent Authority, which is ratified by the Executive Committee, subsequently.

Upon de-affiliation of a Member Association / Associate Member, an interim Committee / Ad-hoc Committee may be constituted immediately by the Competent Authority for smooth functioning of operations of the Member who has been de-affiliated, for an initial period of 06 (six) months, which can be extended by the Competent Authority.

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7.2.5 Re-Affiliation

- i. Any de-affiliated Member may apply for re-affiliation to the Federation through the General Secretary, the Federation, for further consideration.
- ii. The Executive Committee shall have the sole right to take appropriate action and inform the General Council through General Secretary of the Federation.
- iii. For re-affiliation, the de-affiliated Member shall be liable to pay to the Federation a Re-affiliation Fee, which currently is Rs.25,000/-. The Re- affiliation Fee may be revised by the Executive Committee from time to time.

8. GENERAL COUNCIL (GC) — GENERAL BODY under section 4(1)(a) of the Act

8.1 COMPOSITION

a) The General Council shall be composed of Full Members (Member Associations) and Associate Members.

b) Four (4) Sportspersons of Outstanding Merit nominated/elected under the Sportspersons of Outstanding Merit Bye-Laws (Schedule I) each of whom shall have one (1) vote in the General Council; and One (1) representative of each Associate Member, who shall be entitled to participate in the proceedings of the General Council without voting rights.

Note: The four (4) Sportspersons of Outstanding Merit referred to above shall be constituted in accordance with the Sportspersons of Outstanding Merit Bye-Laws set out in Schedule I, which provide for equal representation of male and female sportspersons of outstanding merit, that is to say, two (2) male and two (2) female Sportspersons of Outstanding Merit at all times.

c) The Full Members shall be represented at the General Council through authorised representative (“Authorised Representative”), with each Full Member being represented by 2 (two) Authorised Representatives, having one vote each.

d) The Authorised Representative cannot be a person who is subject to any Disqualification Event.

e) The Full Members and Associate Members shall communicate the names of their respective Authorised Representatives prior to the General Meeting.

- f) The nomination of the Authorised Representative of a Full Member shall be supported by a letter jointly attested by President and General Secretary of the concerned Full Member/Associate Member. In the event that the President and the General Secretary submit nominations proposing different individuals, the nomination shall be valid only if supported by a resolution of the Executive Committee of the concerned Full Member authorising such representative.
- g) The nomination of the Authorised Representative of an Associate Member shall be submitted by the competent authority authorised to do so under the constitution, bye-laws, rules, or other governing documents of the concerned Associate Member.
- h) The Authorised Representative shall act solely in accordance with the instructions of the Member he/she is representing.
- i) The General Council shall be the supreme Body of ITBF, having overall control and responsibility of the functioning of ITBF and Bodies of ITBF and having all powers of governance, management and decision making, and shall exercise the powers, discharge the functions and perform the duties set out in Clause 14.1.

8.2 NOTICE AND AGENDA OF GENERAL MEETING

- a) For a General Meeting, 21 (twenty-one) days' notice shall be given to all Members.
- b) Any Member may seek addition of an agenda item up to 14 (fourteen) days before the date of the General Meeting by sending the same to the Executive Committee. After receiving the additional agenda items proposed by Members, the Executive Committee shall circulate a revised agenda to all Members, not later than 20 (twenty) days before the date of the General Meeting.
- c) A General Meeting may be called at a shorter notice if consented to by Members having at least 3/4 (three-fourth) of the total votes in a General Meeting or if so deemed fit by the Executive Committee. In such a case, business items other than those specified in the agenda with the notice, shall not be raised at the meeting.
- d) Notice of all General Meetings shall also be given to the Government of India and to the National Sports Board in accordance with sub-clause (a) above. The Government of India and the National Sports Board shall each be entitled to send its observer to such a meeting.

8.3 QUORUM, CHAIRPERSON AND VOTING AT THE GENERAL MEETING

- a) Except as otherwise provided in this Constitution, the quorum for a General Meeting shall be Members having at least 1/3 (one-third) of the total votes in a General Meeting, with the Full Members constituting the voting majority. If the requisite quorum is not present at the commencement of the meeting, the President or, in their absence, the Chairperson presiding over the meeting, shall adjourn the meeting for a period of Sixty (60) minutes. Upon reconvening on the same day and with the same agenda, the adjourned meeting (the “Adjourned Meeting”) shall proceed irrespective of the number of members present, and no quorum shall be required for such Adjourned Meeting.
- b) A General Meeting may be held through video-conferencing. Members shall be permitted to join a General Meeting through video-conferencing.
- c) The President shall preside over the General Meeting as the Chairperson and in his/her absence, the General Secretary. In the absence of both the President and the General Secretary, the Members / Authorised Representatives present shall select a Chairperson from amongst themselves.
- d) At the General Meeting, every Full Member shall have 2 (two) votes each exercised separately by two authorised representatives, and SOMs 1 (one) vote each. Voting shall be by show of hands or by a ballot. In either case, the Chairperson shall record how a Member / Authorised Representative has voted. Unless otherwise provided, decisions at the General Meetings shall be taken by simple majority of votes present. Voting by proxy is not allowed.
- e) In case of a tie in votes, the concerned business item(s) shall be put to vote again after one hour, and if the need arises, the General Meeting shall stand adjourned by one hour to enable the second vote. If there is a tie in votes even in the second vote, the President shall have the veto power.

8.4 PRESENCE OF EC MEMBERS AT THE GENERAL MEETING

- a) All EC Members shall be present at the General Meeting.
- b) EC Members named as authorised representative from the Full Members for a General Meeting, shall only have voting rights; other EC Members shall attend the General Meeting without voting rights.

8.5 MINUTES OF THE GENERAL MEETING

- a) The minutes recording the proceedings of the General Meeting shall be prepared by the General Secretary or in his absence any person authorised by the Chairperson and circulated to all the Members.
- b) The minutes should accurately reflect the proceedings of the General Meeting and the discussions by the Members. Objections raised by a Member shall be recorded in the minutes.
- c) A Member shall communicate to the General Secretary and all Members any deficiencies and/or inaccuracies in the minutes within 15 (fifteen) days of receipt of the minutes. The Chairperson shall make corrections, if necessary, and circulate the revised minutes to the Members.
- d) The minutes shall be placed for approval of the Members in the next General Meeting.

8.6 ABSENCE

- a) Any office-bearer of the Federation absenting himself/herself from three successive meetings of the Executive Committee, without sufficient reason and/or without leave, shall be considered to have vacated his/her seat on the Executive Committee. The Executive Committee is competent to grant leave of absence, on written requests received from absenting officers.
- b) In the event of the President being absent in the meeting, the Chairperson shall be determined in accordance with Clause 8.3(c).

8.7 VACANCY

Any vacancy in the Executive Committee shall be filled in accordance with Clause 9.5 and not otherwise.

9. EXECUTIVE COMMITTEE (EC)

The management of the Federation and the administration and enforcement of this Constitution and the Rules and Regulations of the Federation shall be vested in the Executive Committee, subject to the Act, the Sports Rules and the resolutions passed by the General Council from time to time.

9.1 COMPOSITION OF THE EXECUTIVE COMMITTEE

- a) The Executive Committee of ITBF shall consist of not more than fifteen (15) members ("EC Members"), as follows:

- i. President – 1
- ii. Vice-President – 3
- iii. Vice-President (Female) – 1
- iv. General Secretary – 1
- v. Treasurer – 1
- vi. Joint Secretary – 1
- vii. Joint Secretary (Female) – 1
- viii. Executive Committee Member – 2
- ix. Executive Member (SOM – Female) – 1
- x. Executive Member (SOM – Male) – 1
- xi. Athletes' Committee Representative (Female) – 1
- xii. Athletes' Committee Representative (Male) – 1

b) The Executive Committee Members shall be elected by the General Council and shall be Members of the General Council. Provided that only a SOM and an authorised representative representing a Full Member shall be entitled to be an Executive Committee Member, except the Athletes' Committee representatives.

c) Any representative of a Member who has been elected as an Executive Committee Member shall continue to hold his office till the end of the term.

d) At all times, at least four (4) members of the Executive Committee shall be women, and at least one of the Sportspersons of Outstanding Merit on the Executive Committee and one of the representatives from the Athletes' Committee on the Executive Committee shall be a woman.

e) The provisions of Clause 14.3(vii) permitting nomination of candidates in an Associate Category as Vice-President(s) or Joint Secretary(ies) shall stand deleted, and no person shall be nominated or co-opted to the Executive Committee otherwise than in accordance with this Clause 9 and Schedule II.

9.2 OFFICE BEARERS OF THE FEDERATION

There shall be 03 (three) Office Bearers of the Federation, namely the President, the General Secretary and the Treasurer. The President shall be the head of ITBF and shall

preside over the meetings of its Executive Committee and the General Council; the General Secretary shall be the head of administration responsible for carrying out all decisions of the Executive Committee and the General Council; and the Treasurer shall be the custodian of the funds and accounts of ITBF.

9.3 TERM OF THE EXECUTIVE COMMITTEE

The term of the Executive Committee shall be four (4) years from the date of its constitution.

9.4 QUALIFICATIONS AND DISQUALIFICATIONS

9.4.1 A person shall not be qualified to contest for election or seek nomination to, the Executive Committee, unless—

- (a) such person is a citizen of India who has attained at least twenty-five years of age;
- (b) the nomination of such person is duly proposed and seconded by a voting member of the General Council;
- (c) such person is not declared to be of unsound mind;
- (d) such person shall not be more than seventy years of age on the last date of nomination for election;
- (e) such person, if he is a government servant, has necessary approvals from the Government, as applicable: Such approval shall be furnished prior to the filing of the nomination.

9.4.2 A person shall not be qualified to contest for election or seek nomination to, the posts of the President or the General Secretary or the Treasurer, unless such person is a sportsperson of outstanding merit or, has previously served as a member for at least one full term in the Executive Committee of the ITBF or one full term as the President, or the General Secretary or the Treasurer in its affiliate unit.

9.4.3 The term of the Executive Committee shall be four (4) years from the date of its constitution.

9.4.4 No person shall continuously hold the office of President, General Secretary or Treasurer, whether separately or in combination in either posts, for more than three (3) consecutive terms, and shall be eligible for re-election to those offices or to the Executive Committee only after a mandatory cooling-off period of one (1) term.

9.4.5 A person shall be disqualified from being a member of the General Council, or of any committee of ITBF, and shall not be eligible for contesting for election to the Executive Committee or the Athletes' Committee, if such person is (each such circumstance being a "Disqualification Event")–

- (a) declared insolvent under applicable law; or
- (b) subject to a conviction by a court of competent jurisdiction in India for an offence, followed by a sentence of imprisonment; or
- (c) subject to a ban from holding any such position by an order of the Ethics Committee of ITBF: Provided that the disqualification in respect of – (i) clause (a) shall be for the period of insolvency as applicable; (ii) clause (b) shall be for a period of one full term of the Executive Committee after the completion of such sentence; and (iii) clause (c) shall be for the duration of such ban.
- (d) if such person is a member of any other National Sports Body other than the National Olympic Committee; and
- (e) if such person has not completed the cooling off period of one term after having held the position of President, Secretary General or Treasurer in any other National Sports Body.

9.4.6 A person seeking election as an EC Member shall have to be proposed by a Full Member/SOM Roster Member and seconded by another Full Member/SOM Roster Member. It is clarified that this requirement shall not apply to EC Members who are elected by the Athletes' Committee.

9.4.7 Where a person, who is already an EC Member, ceases to meet the eligibility criteria as provided in this Constitution, he/she shall demit (or, in the event of failure to do so, shall be deemed to have demitted) his/her position immediately.

9.5 CASUAL AND PERMANENT VACANCY

9.5.1 A vacancy in the office of an Executive Committee member shall be deemed to have arisen upon death, resignation, removal, disqualification, incapacity, or any other circumstance resulting in the office becoming vacant.

9.5.2 President: In the event of a permanent vacancy in the office of the President, the Senior Vice-President (or, in the absence thereof, a Vice-President nominated by the Executive Committee) shall discharge the functions of the President until the

vacancy is filled through an election at a General Meeting convened within three (3) months or at the next Annual General Council Meeting, whichever is earlier.

9.5.3 Other Executive Committee Members: A permanent vacancy in the office of the General Secretary, Vice-President, Joint Secretary, Treasurer, or any other elected Executive Committee Member shall be filled by the Executive Committee by way of an interim appointment from amongst the eligible members of the Executive Committee. Such appointment shall continue until the vacancy is filled through an election at a General Meeting convened within three (3) months or at the next Annual General Council Meeting, whichever is earlier.

9.5.4 A person elected or appointed to fill a casual or permanent vacancy shall hold office only for the unexpired portion of the predecessor's term. Such period shall not be treated as a full term for the purposes of term limits or eligibility for re-election.

9.6 MEETINGS OF THE EXECUTIVE COMMITTEE

a) An EC Meeting shall be held at such frequency as may be necessary to discharge its duties, but in any case, at least once every 6 (six) months. A meeting of the Executive Committee is referred to herein as an “EC Meeting”. The EC Meeting shall be convened by the General Secretary. The meeting shall be held at such time and place as the Executive Committee may decide.

b) An EC Meeting shall be convened on a requisition to that effect being made to the Executive Committee by not less than 5 (five) EC Members. Any such requisition shall express the object of the meeting proposed to be called. Such meeting shall be convened by the General Secretary within 15 (fifteen) days of receipt of the requisition, by giving notice in accordance with Clause 9.7.

c) Where the General Secretary fails to convene an EC Meeting in accordance with Clause 9.6(a) and Clause 9.6(b), then 5 (five) EC Members may call for and convene such a meeting by giving notice in accordance with Clause 9.7. In such a case, the EC Meeting shall be held only at the Headquarters of ITBF or if the same is not available, then at another location in the National Capital Territory of Delhi.

9.7 NOTICE AND AGENDA FOR AN EC MEETING

a) For an EC Meeting, 15 (fifteen) days’ notice shall be given to all EC Members. The notice shall be accompanied by an agenda setting out the business to be transacted

at the meeting along with explanatory notes and documents relevant for discussing the business to be transacted.

b) Any EC Member may seek addition of an agenda item up to 10 (ten) days before the date of the meeting by sending the same to the General Secretary. After receiving the additional agenda items proposed by the EC Members, the General Secretary shall circulate a revised agenda to all EC Members, not later than 7 (seven) days before the date of the meeting.

c) An EC Meeting may be called at a shorter notice if consented to by all EC Members. In such a case, business items other than those specified in the agenda with the notice, shall not be raised at the meeting.

9.8 QUORUM, CHAIRPERSON AND VOTING AT THE EC MEETING

a) The quorum for an EC Meeting shall be 5 (five) EC Members out of which at least 1 (one) EC Member should be either President, General Secretary or Treasurer and 1 (one) EC Member should be the nominee of the Athletes' Committee. Where any business related to a financial matter is to be transacted at a meeting, the presence of the Treasurer shall be mandatory to constitute valid quorum. The EC Members may invite the Auditor / its representative to attend an EC Meeting if the agenda involves a matter pertaining to finances of ITBF.

b) The EC Members shall be personally present at the meetings of the Executive Committee and shall not be represented through any authorised person or proxy.

c) An EC Meeting may be held through video-conferencing. EC Members shall be permitted to join an EC Meeting through video-conferencing.

d) The President shall preside over the EC Meeting as the Chairperson and in his/her absence, the General Secretary. In the absence of both the President and the General Secretary, the EC Members can nominate a person among themselves.

e) At the EC Meeting, each EC Member shall exercise 1 (one) vote. The General Secretary shall record how each EC Member has voted. Decisions at the EC Meetings shall be taken by simple majority of votes of those present. The representatives of the Athletes' Committee on the Executive Committee shall each have one (1) vote.

f) In case of a tie in votes, the concerned business item(s) shall be put to vote again after one hour, and if the need arises, the EC Meeting shall stand adjourned by one

hour to enable the second vote. If there is a tie in votes even in the second vote, the President, or the person presiding over the meeting, shall have a casting vote.

9.9 RESOLUTION BY CIRCULATION

- a) The Executive Committee may pass a resolution through circulation on all matters on which it can pass a resolution in an EC Meeting, provided that such resolution: (i) has been circulated in draft form, together with the relevant documents, if any, to all the EC Members in advance; and (ii) is approved by a majority of the EC Members.
- b) A resolution so passed shall be as valid and effective as a resolution duly passed at a duly held EC Meeting.
- c) All resolutions passed by circulation shall be taken on record at the next EC Meeting.

9.10 MINUTES OF THE EC MEETING

- a) The minutes recording the proceedings of the EC Meeting shall be prepared by the General Secretary and circulated to all EC Members, within 21 (twenty-one) days of the meeting.
- b) The minutes should accurately reflect the proceedings of the EC Meeting and the discussions by the EC Members. Objections raised by an EC Member shall be recorded in the minutes.
- c) An EC Member shall communicate to the General Secretary any deficiencies and/or inaccuracies in the minutes within 15 (fifteen) days of receipt of the minutes. The General Secretary shall make corrections, if necessary, and circulate the revised minutes to the EC Members.
- d) The minutes shall be placed for approval of the EC Members in the next EC Meeting.

9.11 VOTE OF NO-CONFIDENCE

- a) The Executive Committee shall be liable to be dissolved if the General Council loses confidence in it and passes a vote of no-confidence at a General Meeting.
- b) A resolution for no-confidence against the Executive Committee: (i) shall be proposed by Members having at least 50% (fifty percent) of the total votes in a General Council Meeting, with the Full Members constituting the voting majority; (ii) shall be considered at a General Council Meeting, including an Adjourned Meeting,

where Members having at least 3/4th (three-fourth) of the total votes in a General Meeting, with the Full Members constituting the voting majority, are present; and (iii) shall be passed only if supported by 2/3rd (two-third) majority of the total votes of the Members present and voting at the General Meeting.

c) Clause 10.5 (No-Confidence Motion) and Clause 10.4 (Removal of Office Bearers) as they stood prior to this amendment shall stand deleted and substituted by this Clause 9.11 read with Clause 9.4.5.

10. ELECTIONS

10.1 PROCEDURE FOR ELECTIONS

a) The election to all elected posts in the Executive Committee shall be conducted in accordance with the Act and the Sports Rules/NSG Rules, and in particular Schedule I (Eligibility Criteria and Application Process for Sportspersons of Outstanding Merit) and Schedule II (Election Rules) thereto, as amended from time to time, read with Schedule I (Sportspersons of Outstanding Merit Bye-Laws) and Schedule II (Election Bye-Laws) to this Constitution.

b) Such rules will apply also to elections of the Athletes' Committee members and SOMs, with suitable modifications as may be required.

c) The election to all Elected Posts in the Executive Committee shall be conducted at least once every four years, in a fair and transparent manner.

d) Elections shall generally take place at the Annual General Council Meeting of ITBF; where so required they may also take place at a specially convened General Meeting. Elections shall always be by secret ballot. Proxy voting is not permitted.

10.2 THE ELECTORAL OFFICER

a) The Executive Committee shall, by resolution, appoint the Electoral Officer from the National Sports Election Panel, at least sixty (60) days prior to the expiry of the existing term, for the preparation of the electoral roll and conduct of elections to the Executive Committee and to the Athletes' Committee.

b) His role shall commence from the date of his appointment and shall cease with the declaration of the result.

c) Any dispute or objection in relation to the election, including in relation to candidacy, disqualification, eligibility to vote, or the admission or rejection of a vote

in the elections, shall be raised before the Electoral Officer at the earliest instance. The Electoral Officer shall have the power to decide such a dispute/objection and issue necessary directions. Such decision shall be subject to a challenge only before the Dispute Resolution Committee.

d) The Executive Committee shall provide the requisite number of administrative staff as specified by the Electoral Officer to assist such officer to conduct elections to the Executive Committee.

e) The date for elections shall be notified by the Executive Committee, in consultation with the appointed Electoral Officer, at least fifty (50) days prior to the expiry of the existing term.

f) The detailed procedure, forms, timelines and model calendar for the elections shall be as set out in the Election Bye-Laws at Schedule II hereto.

f-1) In respect of each election, ITBF shall, on the basis of mutual agreement with the Electoral Officer, pay a maximum amount of rupees five lakhs as fees, along with fees of a mutually agreed amount for an assistant to such officer, if any, in accordance with rule 13 of the Sports Rules.

f-2) Where the Charters or Statutes of the International Tchoukball Federation (FITB) require the appointment of any other person as an electoral officer, ITBF may appoint such other person after furnishing the details, including qualifications and experience, of that person to the National Sports Board, in accordance with the proviso to sub-section (5) of section 16 of the Act.

g) The provisions of the erstwhile Clause 10.2(iv) and Clause 14.5(iii), providing for appointment of a Returning Officer by the General Secretary in consultation with the President, shall stand deleted; the Electoral Officer shall be appointed only from the National Sports Election Panel in the manner provided in this Clause 10.2.

10.3 QUALIFICATIONS, DISQUALIFICATIONS, TENURE AND TERM LIMITS

The qualifications, disqualifications, tenure, term limits and cooling-off periods applicable to candidates for, and holders of, all Elected Posts shall be as set out in Clause 9.4, and the erstwhile Clauses 10.1 (Eligibility), 10.3 (Tenure of Office) and 10.4 (Removal of Office Bearers) shall stand deleted and substituted accordingly.

10.4 RECALL BY ORGANISATION

No Office Bearer of the Federation shall be recalled by any concerned organisation in the event of his/her vacating office in the parent organisation. He/she shall continue to hold his/her office in the Federation till the completion of the tenure, subject to Clause 9.4.5 and Clause 9.11.

10.5 MULTIPLE OFFICES

A person shall be disqualified from being a member of the General Council or of any committee of ITBF, and shall not be eligible to contest for election to the Executive Committee or the Athletes' Committee, if such person is a member of any other National Sports Body other than the National Olympic Committee, or has not completed the cooling-off period of one term after having held the position of President, Secretary General or Treasurer in any other National Sports Body.

11. ATHLETES COMMITTEE — ATHLETES' COMMITTEE under section 4(1)(e) of the Act

11.1 COMPOSITION AND ELIGIBILITY

ITBF will have an elected Athletes' Committee formed on the following criteria:

- a) The Chairperson (Male) and the Chairperson (Female) of the Athletes' Committee shall be ex officio members of the Executive Committee of the Indian Tchoukball Federation. Their election shall be conducted during the Senior National Tchoukball Championship in accordance with these Bye-laws.
- b) The Athletes' Committee shall have a term of Two (2) years from the date of election.
- c) Eligibility: To be eligible to be elected as a member of the Athletes' Committee, an athlete must – (i) be an Indian citizen; (ii) be above 18 years of age on the day of announcement of election; (iii) be in good standing with ITBF, meaning not currently suspended or otherwise ineligible to participate in ITBF-recognised tournaments; (iv) not have previously served a suspension period of three (3) months or longer, unless ITBF approves their eligibility taking into account all relevant factors; (v) never have received any sanction in relation to the World Anti-Doping Code; and (vi) never have received any sanction from the International Tchoukball Federation (FITB), ITBF or any of its State/UT Affiliates.

11.2 The functions of the Athletes' Committee shall be as follows:

- a) To ensure communication between ITBF and Tchoukball Players.

b) To serve as a source of feedback and advise the Executive Committee on the perspective and needs of Tchoukball Players on, inter alia: (i) talent development; (ii) training and competition schedules; (iii) redress of Tchoukball Player grievances; (iv) selection criteria; (v) logistical and administrative support; and (vi) athlete support and welfare beyond competitive sports career.

11.3 CONDUCT OF ELECTIONS

The election to the Athletes' Committee shall be conducted by the Electoral Officer appointed from the National Sports Election Panel, in the presence of an ITBF-appointed Election Observer. There will be Six (6) members of the Athletes' Committee. Members will be elected at the National Tchoukball Championships.

11.4 The Athletes' Committee shall be free to use the office(s) of ITBF, including its headquarters, for conducting its business.

11.5 NOMINATION

Each nomination shall be endorsed by a Member Association. The ITBF Office shall receive the written nomination no later than 30 days prior to the National Championships at which the election is held. Each candidate shall declare, with the nomination, the category they wish to represent.

11.6 VOTING

The Electoral College for such election shall comprise the players of the Gold Medal winning and Silver Medal winning teams in the Men's and Women's events at the Senior National Tchoukball Championship at which the election is conducted. The players of the Gold Medal winning and Silver Medal winning teams in the Men's event shall constitute the Electoral College for the election of the Chairperson (Male) and shall vote only for a male candidate. Likewise, the players of the Gold Medal winning and Silver Medal winning teams in the Women's event shall constitute the Electoral College for the election of the Chairperson (Female) and shall vote only for a female candidate.

11.7 GENERAL

To be eligible for election, a candidate must fulfil the eligibility criteria. Any member of the Athletes' Committee may be elected to the Executive Committee of ITBF by and from among the Athletes' Committee. In the absence of any rules or regulations issued by the Government of India in this regard, the forms, procedure and steps

adopted for the election of the Executive Committee of ITBF shall also be followed for the elections of the Athletes' Committee. The age, tenure, qualifications and disqualifications applicable to election to the Executive Committee shall also apply to the election of the Athletes' Committee Chairperson, Executive Committee Representatives and General Council Representatives. Any dispute or issue relating to the eligibility of a member or candidate of the Athletes' Committee shall be referred to the Dispute Resolution Committee. Any member of the Athletes' Committee may be removed in consonance with the procedure adopted for members of the Executive Committee.

11.8 FUNCTIONS

The Athletes' Committee is not a decision-making body. It shall receive complaints from the athletes' community on all questions of concern to athletes, represent the interests of all athletes competing in International Tchoukball Federation (FITB) and ITBF-recognised tournaments, and advise and make recommendations to the Executive Committee on all questions of concern to athletes.

11.9 EXPENSES, CODE OF CONDUCT AND REVIEW

ITBF shall cover meeting costs necessarily incurred by members in attending or participating in Committee meetings, including costs of telephone or video conferencing; any other expenses must be approved in advance. The ITBF Code of Conduct shall apply to all members of the Athletes' Committee. These provisions shall be reviewed annually at the commencement of each calendar year, and any amendments must be approved in writing by the ITBF Executive Committee.

12. ARBITRATION COMMITTEE — SUBSTITUTED BY: DISPUTE RESOLUTION COMMITTEE (section 4(1)(d), National Sports Governance Act, 2025)

The Arbitration Committee constituted under this Clause 12 as it stood prior to this amendment shall stand dissolved and substituted by the Dispute Resolution Committee constituted under section 4(1)(d) of the Act, as follows.

- i. The members of the Committee shall be appointed by the Executive Committee through a simple majority vote, and shall thereafter be placed before the General Council for ratification by a simple majority of the members present and voting.
- ii. The Dispute Resolution Committee shall be responsible for hearing and deciding any and all disputes: (a) regarding any decision taken by ITBF; (b) regarding elections of ITBF or its affiliates; (c) regarding matters involving ITBF's affairs; (d) regarding

matters involving ITBF's affiliates; (e) regarding matters involving affiliates of ITBF's affiliates; (f) pertaining to any action against a player; (g) pertaining to selections; (h) pertaining to age fraud; (i) pertaining to any tournament conducted by ITBF, its affiliates, or affiliates of ITBF's affiliates; (j) pertaining to disciplinary action taken by ITBF or its affiliates; (k) pertaining to affiliation, disaffiliation, suspension or any other kind of action taken by ITBF vis-à-vis its affiliates; and (l) arising out of the field of play. Provided that wherever a State Affiliate has constituted its own dispute resolution committee, the complaint regarding or pertaining to that State Affiliate shall at the first instance be instituted before that State Affiliate's dispute resolution committee. In such cases, the ITBF Dispute Resolution Committee shall hear appeals against the decision of the dispute resolution committee of the State Affiliates. Wherever there is no dispute resolution committee in a State Affiliate, the complaint may be filed directly with the ITBF Dispute Resolution Committee.

iii. The decision of the Dispute Resolution Committee shall be final and binding on all concerned parties, save for such recourse to the National Sports Tribunal as is permitted under the Act, and save for the appeal to the Supreme Court of India provided under the Act. Nothing in this sub-rule shall be construed to oust or curtail the jurisdiction of the National Sports Tribunal in respect of any matter which is not within the exclusive jurisdiction of the Dispute Resolution Committee under the Act.

iv. Before any dispute is referred to the Dispute Resolution Committee, it shall first be referred to a Mediation Panel consisting of 3 members (who shall be persons with past experience of conducting mediation) which shall be appointed by the General Council of ITBF in the Annual General Council Meeting in which the election for the Executive Committee is conducted. Only once the said Mediation Panel gives a certificate that there is no scope for amicable settlement in the dispute may the aggrieved party file a complaint before the Dispute Resolution Committee.

v. The ITBF Dispute Resolution Committee shall follow the procedure as deemed appropriate by it. The Dispute Resolution Committee, in consultation with the Executive Committee, shall duly formulate the forms and procedures for filing complaints before the Dispute Resolution Committee and the same shall be published on the website of ITBF.

vi. The ITBF Dispute Resolution Committee shall act independent of the ITBF Executive Committee and General Council.

vii. ITBF's members, coaches, players, staff, or any other person or entity which has any dispute with ITBF shall first bring all disputes before ITBF's Dispute Resolution Committee, subject to such recourse to the National Sports Tribunal as is permitted under the Act.

viii. The Chairperson of the Dispute Resolution Committee may, from time to time, lay down nominal fees for filing complaints after approval from the Executive Committee, and ITBF shall extend all assistance to the Dispute Resolution Committee in order to ensure that its operations run smoothly and efficiently.

ix. Consequential amendment: Clause 22.2 (Exclusive Jurisdiction of Delhi Courts) shall be read subject to the exclusive jurisdiction of the National Sports Tribunal under the Act, and the reference therein to "Clause 6(i) (Arbitration Committee)" shall be read as a reference to this Clause 12 (Dispute Resolution Committee).

13. ETHICS COMMITTEE

The Ethics Committee shall exercise the powers, perform the functions and follow the procedure which is applicable to the International Tchoukball Federation (FITB) ethics body as per International Tchoukball Federation (FITB) Rules & Regulations, its Code of Ethics and conflict of interest guidance, and the ethical guidelines of ITBF, read with the guidelines issued by the National Sports Board under the Act.

i. The purpose of the Ethics Committee is to help ensure that the sport of Tchoukball is governed ethically and in accordance with the highest standards of honesty and integrity.

ii. The Executive Committee shall formulate an ITBF Code of Ethics and publish it on the website of ITBF.

iii. The International Tchoukball Federation (FITB) Code of Ethics and the ITBF Code of Ethics shall apply to the Executive Committee, members of the Sub-Committees, and each person who is a candidate for election or is appointed or is seeking appointment in ITBF in any capacity.

iv. The members of the Committee shall be appointed by the Executive Committee through a simple majority vote, and shall thereafter be placed before the General Council for ratification by a simple majority of the members present and voting.

v. The Ethics Committee shall have the power to impose a ban on any person from holding any position in ITBF or any Body of ITBF, and any such ban shall operate as a Disqualification Event under Clause 9.4.5(c) for the duration of such ban.

13A. BODIES OF ITBF, COMMITTEES AND THEIR APPOINTMENT

13A.1 Bodies of ITBF

The management, administration and governance of ITBF shall be undertaken by and/or include the following bodies ("Body of ITBF"):

- a) the General Council,
- b) the Executive Committee, and such other sub-committees that may be constituted by the Executive Committee from time to time,
- c) the Athletes' Committee,
- d) the Selection Committee,
- e) the Technical Council,
- f) the Internal Complaints Committee,
- g) the Ethics Committee,
- h) the Dispute Resolution Committee,
- i) the Internal Grievance Redressal Committee,
- j) the Election Panel for State Units, to be maintained by the Executive Committee, and
- k) such other committees that may be constituted by the General Council from time to time.

13A.2 Appointment of Committees

Save where otherwise expressly provided in this Constitution or required by the Act or the Sports Rules, the members of every Committee and Body of ITBF shall be appointed by the Executive Committee through a simple majority vote, and shall thereafter be placed before the General Council for ratification by a simple majority of the members present and voting. The ratification of the appointment and removal of the members of the Committees shall be an item of business at every Annual General Council Meeting. No person subject to a Disqualification Event shall be appointed to, or continue as a member of, any Committee or Body of ITBF.

13A.3 Selection Committee

- a) The Selection Committee shall be responsible for framing the procedure and criteria for the selection of Tchoukball Players and selecting Tchoukball Players for participation in various international competitions.
- b) The Selection Committee shall be appointed by the Executive Committee for a term of 1 (one) year.

13A.4 Technical Council

- a) The Technical Council shall be responsible for the identification, training and certification of Tchoukball coaches, referees and other technical officials in India.
- b) The composition of the Technical Council, and the conditions of eligibility and terms of appointment of its members, shall be as determined by the Executive Committee.

13A.5 Internal Complaints Committee

ITBF shall constitute an Internal Complaints Committee in accordance with the Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013 and the rules framed thereunder, which shall deal exclusively with complaints of sexual harassment of women at the workplace.

13A.6 Internal Grievance Redressal Committee

The Internal Grievance Redressal Committee shall ensure that –

- i. suitable rules and policies, including a Code of Conduct, Code of Ethics, Eligibility Code, registration of players and officials, safeguarding, grievance redressal, anti-doping, prevention of age manipulation, and any other matters, are framed and implemented in accordance with the guidelines, if any, specified by the National Sports Board;
- ii. it receives and redresses complaints and grievances of every nature concerning ITBF, its Members, athletes, coaches, officials and staff, other than complaints of sexual harassment of women at the workplace, which shall be dealt with exclusively by the Internal Complaints Committee constituted under Clause 13A.5; and any such complaint received by this Committee shall forthwith be referred to the Internal Complaints Committee; and
- iii. it implements the Safe Sport Policy framed under the National Sports Governance Act, 2025 and the rules made thereunder.

13A.7 Athletes' Committee

The Athletes' Committee of ITBF shall be constituted, and shall exercise the powers, perform the functions, and follow the procedure, set out in Clause 11. Its members shall be elected in the manner provided in Clause 11 and the Bye-laws.

13A.8 Election Panel for State Units

a) The Executive Committee shall maintain an Election Panel of ITBF for the conduct of fair and transparent elections of the affiliated member State/UT Associations, with an Electoral Officer appointed from the Election Panel of ITBF to oversee the election process and ensure free and fair elections.

b) In accordance with sub-section (6) of section 16 of the Act, the Election Panel shall consist of such number of retired persons as ITBF may deem necessary, having adequate experience of conduct of elections under the Representation of the People Act, 1951. No person subject to any Disqualification Event, and no person holding any post in ITBF or in any of its affiliate units, shall be included on the Election Panel.

b-1) In accordance with sub-section (7) of section 16 of the Act, every affiliate unit shall appoint an electoral officer from the roster maintained by ITBF, to oversee its election process and ensure free and fair elections.

c) The panel shall be prepared, and thereafter reviewed and updated, by the Executive Committee at least once every four (4) years, and shall be published on the official website of ITBF.

d) Every State/UT Association shall conduct its elections only through an Electoral Officer appointed from the Election Panel for State Units, and the Executive Committee shall appoint observers for the elections and meetings of Full Members and Associate Members. Proceedings of an election meeting of a State/UT Association conducted otherwise than in accordance with this Clause shall not be recognised by ITBF.

e) Every State/UT Association shall be registered, and shall remain registered, with the National Sports Board in the form and manner specified by the National Sports Board, and ITBF shall facilitate such registration.

f) Any dispute arising out of or in relation to an election of a State/UT Association shall lie before the Dispute Resolution Committee in accordance with Clause 12.

13A.9 Remuneration

No member of any Body of ITBF, excluding the members of the Ethics Committee, the Internal Complaints Committee and the Dispute Resolution Committee, shall receive any compensation or bonus of any kind in consideration for services or for the performance of duties as a member of a Body of ITBF, provided that it shall be appropriate to reimburse a member of a Body of ITBF for travelling, accommodation and other justified expenses incurred in the carrying out of functions.

14. POWER, FUNCTIONS & DUTIES

14.1 GENERAL COUNCIL

- i. To carry into effect the aims and objectives of the Federation.
- ii. To formulate, consider and adopt policies of the Federation.
- iii. To hold General Election of Office Bearers and members of the Executive Committee at least once every four years, in accordance with the provisions of this Constitution.
- iv. To admit membership to any association/ organization eligible under the Constitution or to terminate membership/s as per the Bye Laws of the Federation.
- v. To enforce the penalty or disciplinary action for any violation of the Bye laws and/or the Rules and Regulations or other good governance policies of the Federation.
- vi. To appoint Auditor to audit the book of accounts of the Federation.
- vii. To adopt the Annual Report, Statement of accounts and sanction the budget estimates.

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- viii. To consider, and if deemed fit, to ratify all the decisions taken by the Executive Committee.
- ix. To explain and interpret the Bye-laws and the Rules and Regulations of the federation and to take decision on any point if not covered under the Constitution.
- x. To consider and to approve the amendments of the Constitution as and when considered necessary.
- xi. To have powers to frame Rules and Regulations which are not inconsistent with the Constitution.
- xii. To exercise such other powers and to perform such other duties as are incidental and expedient to carry out the aims and objectives of the Federation.
- xiii. To appoint Committee or Sub-Committee as and when required.

14.2 EXECUTIVE COMMITTEE

- i) To manage the affairs of the Federation and to take all actions and executive decisions with respect to the functioning of the Federation.
- ii) To consider and approve the Annual Report, Statement of Accounts and sanction the budget estimates before presenting the same to the General Council for its consideration.
- iii) To approve the appointment of office staff as per requirement as well as their dismissal or suspension.
- iv) To collect, procure, accept and receive subscriptions, donations, sports goods or assistance in kind, gifts and endowments, and raise funds by adopting all lawful means.
- v) To approve the quantum of affiliation fee, renewal fee, players registration fee, competition fee, etc.
- vi) To invest the funds of the Federation in such manner as may deem fit.
- vii) To purchase, administer, transfer or sell movable or immovable properties for and on behalf of the Federation.
- viii) To enter into, vary or carry out and cancel contracts on behalf of the Federation.

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- ix)** To depute the General Secretary or any other office Bearer of the Federation to act on its behalf with full authority to sign any deed or documents or to give valid and effective discharge of duties.
- x)** To authorise the President / General Secretary / Treasurer, to raise loans for the Federation with approval of the Executive Committee, from Banks / other sources from time to time, as and when required, and, to return the same back to the bank / other sources from the funds of the Federation.
- xi)** To ratify the nominations made by President to the Indian Olympic Association, International Tchoukball conference or similar events, Athletes Committee etc.
- xii)** To interpret the bye-laws and the rules and regulations of the Spot of Tchoukball
- xiii)** To approve rules and regulations for the conduct of National Championships, Federation Cup, Invitational (International) tournaments etc. in India.
- xiv)** To prepare, modify and implement administrative and financial guidelines for the Federation.
- xv)** To make rules and regulations generally for the management of the affairs of the Federation. Such rules and regulations shall be published and be ratified at the next immediate General Council meeting.
- xvi)** To do all such acts and things as are incidental and conducive to the doing of the forgoing acts or any of them.

Inserted – the Executive Committee shall further have the following powers, functions and duties:

- xvii. To prepare and publish the roster of Sportspersons of Outstanding Merit in accordance with the procedure prescribed under the Act and Schedule I hereto.
- xviii. To appoint observers for the elections and meetings of Member Associations and Associate Members.
- xix. To maintain the Election Panel of ITBF for the conduct of fair and transparent elections of the affiliated member State/UT Associations, with an Electoral Officer appointed from the Election Panel of ITBF to oversee the election process and ensure free and fair elections.

xx. To interact and consult with the Athletes' Committee regarding issues concerning Tchoukball Players.

xxi. To frame and adopt the Code of Ethics in accordance with the guidelines issued by the National Sports Board; to adopt and implement the Safe Sport Policy framed by the National Sports Board under the Act; and to frame and adopt rules for the prevention of, protection against, and punishment for, doping, sexual harassment, age fraud and competition manipulation.

xxii. To ensure that ITBF maintains its recognition as a National Sports Federation / National Sports Body under the Act and maintains its affiliation with the International Tchoukball Federation (FITB), the Asian Tchoukball Federation, the Indian Olympic Association and other national and international sports bodies.

xxiii. To constitute the Bodies of ITBF listed in Clause 13A.1 and to place their appointment and removal before the General Council for ratification.

Deleted – the power of the Executive Committee to elect or nominate members of the Athletes' Committee stands deleted; all such members shall be elected in accordance with Clause 11.

14.3 PRESIDENT

The President shall preside over the meetings of the General Council and the Executive Committee and shall direct, supervise and control the activities of the General Council and the Executive Committee.

- i) To determine the dates, venue & time of the meetings of the Executive Committee and the General Council and any other meetings as deemed fit to fulfill the aims & objectives of the Federation.
- ii) To preside over all the meetings of Executive Committee, General Council and all other meetings determined by him / her. And to have a casting vote in case of a tie.

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- iii) To act as the Constitutional and Executive head of the Federation for the executive / implementation of the Rules, Regulations and Byelaws of the Federation to achieve the aims & objections of the same.
- iv) To ensure that the financial position of the Federation is sound and no unauthorized expenditure shall be included. The President shall authorize to sanction expenditure up to any limit for ITBF for any item not included into the budge. Expenditure in the excess of this amount will be sanctioned by the Executive Committee.
- v) In case of emergency, the President will have full power to issue order/s for ITBF, which may subsequently be confirmed by the Executive Committee or the General Council as the case may be.
- vi) In case of a vacancy due to resignation / termination/ or death of any Executive Council Member, the President have the power to fill up the vacancy and which shall have to be ratified by the Executive Committee, and upon ratification by the Executive Committee, such appointment then will remain good until the next election.
- vii) The President may propose the nomination of candidates in Associate Category of not exceeding 4 (four) Vice President (s) 4 (four) Joint Secretary (ies) which shall be subject to ratification by the Executive Council. The appointments in Associate Category may not necessarily be members of any state / Union Territory Association. Individuals so appointed as Vice President (s) and Joint Secretary (ies) shall have no voting rights if invited to attend the ITBF Executive Committee meeting and / or the General Council meeting.

14.4 VICE-PRESIDENTS

In the absence of the President, one of the Vice - Presidents nominated by the President shall perform the duties assigned to the President.

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14.5 GENERAL SECRETARY

The General Secretary shall:

- i)** Subject to the general direction, supervision and control of the President, the General Council and the Executive Committee, the General Secretary shall be responsible for carrying out the decisions of the General Council, Executive Committee and various Committees and for enforcing these Bye-laws and the Rules and Regulations of the Federation.
- ii)** Convene all meetings of the General Council, Executive Committee and other sub-Committees and shall keep minutes of all proceedings and resolutions of all such meetings correctly recorded in a book specially provided for the purpose, and such minutes shall, upon questions put, and votes taken thereon, be approved by the President at the meeting and when signed by him / her shall be conclusive evidence of the correctness of the entry.
- iii)** In consultation with the President shall appoint the Returning Officer and such appointment shall have to be ratified by the Executive Committee.
- iv)** Be responsible for carrying out all correspondences in the names of the Federation.
- v)** Be in-charge of all records and documents (including the register of members, players, officials, etc.) as may be necessary for the smooth and efficient working of the Federation.
- vi)** Have custody and maintain in proper order and condition, all documents, trophies, souvenirs, seals and insignia of the Federation and documents of all moveable and immoveable properties of the Federation and maintain up to date stock book and have annual stock taking made of all such properties.
- vii)** Transact all official business of the Federation.
- viii)** Exercise a general supervision over the employees of the Federation.
- ix)** Conduct all affairs of the Federation according to its Rules, Regulations and Bye - laws.
- x)** Collect or cause to be collected all subscriptions and fees and get it with
- xi)** Due diligence all other monies and dues and payable to the Federation.
- xii)** Ensure that accounts of the Federation have been properly maintained by the Treasurer and are regularly audited.

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- xiii)** Prepare every year the Annual Report on the working of the Federation and place the same before the General Council after getting it duly approved by the Executive Committee.
- xiv)** Initiate any Legal Suit and shall be competent to sign the "Vakalatnama" or other related legal documents including nomination of Advocate in all such cases.
- xv)** Be ex-officio member of all the sub- committees.
- xvi)** Have the right to assign charge of certain duties to any one of the Joint Secretaries.

14.6 JOINT SECRETARIES

The Joint Secretaries shall assist the General Secretary and shall also perform the duties assigned to them from time to time by the Executive Committee or the General Secretary or the General Council.

14.7 TREASURER

The Treasurer shall:

- i)** Be in charge of the all the funds, finance and accounts of the Federation.
- ii)** Maintain and keep proper books and accounts in respect of all sums of money received and expended by the Federation and its assets and liabilities.
- iii)** Prepare and present the statement of accounts of the income and expenditure of the
- iv)** Make all payments of the Federation after the connected bills and vouchers have been duly checked by him / her and passed for payment by the General Secretary.
- v)** Perform such duties as may be specifically assigned to him / her by the General Council or the Executive Committee.

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14.8 MEMBERS

- i)** All Members shall abide by the applicable Bye laws, and the Rules and Regulations of the Federation.
- ii)** Member Associations shall be responsible for conducting District / State/ Union Territory Championships or selection trials, Each Member Association shall send its team to all National Championships. Member Associations shall be held responsible for the conduct of their representatives at the National Championships.
- iii)** Any penalty imposed by the Federation on any of its Members for any infraction of the principles set forth in its Rules, Regulations and Bye -laws shall be honored by other Members.
- iv)** Disciplinary action whenever taken against any Member in its jurisdiction shall be reported to the General Secretary within 10 (ten) days of the action having been taken. An appeal against such action of the affiliated Member shall lie with the Executive Committee and such decision shall be final and binding.
- v)** Notice of any motion to be brought forward before the Annual General Council Meeting of the Federation by a Member shall be sent in writing to the General Secretary at least 14 (fourteen) days before the date of meeting. Such motion shall be considered as Agenda of the meeting with recommendations thereon, if any.
- vi)** To avoid disputes in the Member Associations, the presence of an Observer from the Federation will be mandatory during the election meeting of the Member Associations. The Observer will be sent to the election meetings of the Member Associations, who submit the list of their units along with a copy of the Constitution and other relevant information as deemed necessary. Proceedings of Election meeting of the State without the presence of the Observer will not be accepted.

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- vii) The State/UI members of ITBF along with their affiliated district units, shall have a legal status as a voluntary registered body, not being a proprietary concern or a partnership firm and should exist for the sole purpose of the development of the sport of Tchoukball. Further, the State/UT members of ITBF along with their affiliated district units, shall have an exhaustive written constitution in unambiguous terms, providing for its efficient functioning, in particular, election of office bearers, truly representative character of the general body, protection of the interest of players, promotion of the game, maintenance and audit of accounts etc.
- viii) The State/UT members of ITBF must have registered district units from a minimum of 50% of the total Districts in the relevant State affiliated with them. While granting recognition/affiliation to a State/UT Association, the ITBF shall take into consideration the truly representative character of the State/UT Association so as to ensure that only the truly representative body of the sport of Tchoukball, gets recognition from each State/UT.
- ix) The State/UT members of ITBF along with their affiliated district units, shall follow and abide by the provisions of the National Sports Development Code of India, 2011 and any subsequent amendments or subsequent instructions/directions issued by the Ministry of Youth Affairs and Sports, Government of India.

15. MEETINGS

15.1 ANNUAL GENERAL COUNCIL MEETING

The Annual General Meeting of the General Council shall be held every year at a place, date and time to be decided upon the President, Indian Tchoukball Federation.

The agenda of the Annual General Meeting shall include:

- i) Confirmation of the minutes of the previous Annual General Meeting and of the Special General Council Meetings, if any.
- ii) Consideration and adoption of the General Secretary's Annual Report on the working of the Federation.
- iii) Consideration and passing of the audited Statement of Accounts of the year and the budget for the next year to be submitted by the Treasurer.

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- iv) Appointment of Auditors and Charter Accountant fixing their remuneration.
- v) Election of the Executive Committee members and the Office Bearers of the Federation (if due).
- vi) Consideration of the Annual Tchoukball Calendar.
- vii) Amendment (s) to the Constitution (if any).
- viii) Any matters of which due notice has been given or other matters with the permission of the Chair.
- ix) Any matter affecting the welfare of the Federation, which the President may bring or allow to be brought before it. This shall include discussion about development activities and analysis of programmers and policies of the Federation. The President can call meeting on telephonic message also.

15.2 SPECIAL GENERAL COUNCIL MEETING

Special General Council Meeting may be summoned at any time by the General Secretary with permission of the President, and / or shall be convened, on a writing requisition signed by the presidents and / or secretaries of not less than 50% of the Member Association, within one month from the date of receipt by the President or General Secretary of the said requisition. The Agenda should be mentioned in the notice of the Meeting and no subject other than that for which the Meeting is convened shall be taken up for discussion in such meeting.

15.3 EXECUTIVE COMMITTEE MEETING.

- i) Executive Committee Meetings shall be held at least once a year.
- ii) Executive Committee Meetings may be called by the General Secretary with prior approval of the President as and when needed and will be called as the Special Executive Committee Meetings.
- iii) President can also call for Emergent Executive Committee Meetings.

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15.4 NOTICE AND QUORUM FOR MEETING

- i) In convening meetings, the notice period and the quorum as given hereunder shall be observed:

#	Meeting	Noticed Period	Quorum
a)	Annual General Council Meeting	21 clear days	1/3 rd of the effective strength of GC Members as on date
b)	Special General Meeting	14 clear days	
c)	Executive Committee Meeting	14 clear days	1/3 rd of the effective strength of EC Members as on date
d)	Special Executive Committee Meeting	7 clear days	
e)	Emergent Executive Committee Meeting	2 clear days	1/3 rd of the effective strength of EC Members as on date

Note: Clear means the date of posting or calling by phone or courier / speed post / by Email is exclusive in number of days.

- ii. Voting. - Only permanent affiliated units who are not having subscription dues on the date of election will have voting rights. Each authorized representative under clause 1(b) of this rule shall have a vote in case of the state associations and only one representative shall have a vote in case of the All India vocational Organizations and in the event of tie the President or the chairman who presides shall have a casting vote.
- iii. The membership of the Federation should be confined to the corresponding State / UT and other special units affiliated (like Sports Control Boards etc.) and where Federation grant membership to individual clubs or individual persons, such membership does not confer on such members the right to vote in any of the Federation's meetings.
- iv. On any issue of very urgent nature and under special circumstances when a meeting of the Executive Committee cannot be convened, the General Secretary with the permission of the President may obtain the approval of the members of the Executive Committee (as the case may be) by circulation and act accordingly, provided the majority members favor the proposal so circulated. But such cases must be placed at the next meeting of the General Council (as the case may be) by circulation and act accordingly, provided the majority members favor the proposal so circulated. But such cases must be placed at the next meeting of the General Council (as the case may be) for formal ratification and record.

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Amended – Notwithstanding anything contained in this Clause 15, the notice period, quorum, chairpersonship, manner of voting and adjournment for General Meetings shall be governed by Clauses 8.2 and 8.3, and for meetings of the Executive Committee by Clauses 9.6 to 9.8. In the event of any inconsistency, Clauses 8 and 9 shall prevail. Notice of every General Meeting shall also be given to the National Sports Board, which shall be entitled to depute an observer.

16. VOTING

16.1 GENERAL COUNCIL

- i. Each Member Association shall have two votes in the General Council.
- ii. Chairman for chosen representative of the Athletes Committee shall have one vote.
- iii. No other members of the General Council shall have voting rights.

Amended – Clause 16.1 shall stand substituted as follows: (i) each Member Association (Full Member) shall have two (2) votes in the General Council, to be exercised separately by its two Authorised Representatives, one vote each; (ii) each of the four (4) Sportspersons of Outstanding Merit in the General Council shall have one (1) vote; (iii) Associate Members shall be entitled to participate in the proceedings of the General Council but shall have no voting rights; and (iv) no other person shall have voting rights in the General Council. Voting by proxy is not permitted.

16.2 EXECUTIVE COMMITTEE

Each member of the Executive Committee shall have one vote. Resolutions shall, except as provided otherwise, be passed by a simple majority. In case of a tie, the President shall have the casting vote.

17. FINANCE

17.1 SOURCE OF INCOME

The fund of the Federation shall consist of:

- i. Affiliation Fee
- ii. Donations
- iii. Aid / Grants including from the Sports Authority of India, Government or Institutions or Departments, Trusts, Etc.
- iv. Sponsorship Fee
- v. Competition Fee
- vi. Interest from banks or other properties

vii. Royalty and other sources

17.2 BANK ACCOUNT

The Federation shall have an account in nationalized or scheduled bank or other banks as approved by the Executive Committee.

- i. The bank account of the Federation shall be operated jointly by the Treasurer with either the President or the General Secretary as decided by the Executive Committee.

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17.3 AUDIT

The accounts of the Federation shall be audited at least once a year by a CAG approved Auditor appointed by the General Council at the Annual General Council Meeting.

18. SECRECY

Every Office Bearer of the Federation, officials, employees, coaches or any other person involved in the working of the Federation shall, before entering upon his/ her duties, be deemed to have pledged himself / herself to observe a secrecy respecting crucial matters of the Federation among themselves, with the members of the Federation, the public and the press and thereby pledge himself / herself not to reveal any of the matters may come to his / her knowledge in the discharge of his / her duties except when required to do so by the Executive Committee.

19. MISCELLANEOUS

- i. The Federation may sue or be sued in the name of the General Secretary. A lawsuit can only be filed at the place of office of the Federation.
- ii. Outgoing office - bearers and committee/s shall handover the charge of the office to the incoming office - bearers / committee, as applicable, at the end of the election meeting of the General Council. The records etc. shall be handed over within 21 (twenty-one) days from the date of the General Council Meeting with detailed list of things/ records to be handed over.
- iii. Any office bearer or persons holding any posts with the Federation shall resign immediately in writing to the Federation if any criminal case is filed against that person where the charges have been framed by any Court of India, in respect of an offence which is of serious nature under the Indian Penal Code / Prevention of Corruption Act, in which there is punishment of imprisonment of more than 02 (two) years.

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20. AMENDMENTS

- i. Any amendment required to be made to any provision of this Constitution/Bye Laws, in form of alteration, extension, abridgement or amendment shall be proposed in the EC/GC meeting (whichever is held earlier) held in accordance with these bye-laws. All such proposition(s) shall be carried into effect only when the same are passed by a majority of 2/3 (two-third) of the representatives present and voting at the GC Meeting. Provided however, if any such amendment passed by the EC as per the provisions above, the same shall need to be ratified by the GC by 2/3 (two-third) majority of the representatives present and voting.
- ii. The Federation shall abide by all the guidelines of Department of Youth Affairs & Sports , government of India as issued from time to time

Inserted – No amendment to this Constitution shall be valid or given effect to if it is inconsistent with the National Sports Governance Act, 2025 or the National Sports Governance (National Sports Bodies) Rules, 2026. Every amendment shall be intimated to the National Sports Board and published on the official website of ITBF.

21. RESIDUARY POWERS

Any matter not provided for in these Bye Laws shall be dealt with by the General Council.

22. DISSOLUTION

The Federation shall be dissolved at the General Council Meeting specially called for the purpose either by the General Council or upon requisition of 3/4th(three forth) number of members, provided that 2/3rd(two third) members present, vote for the same.

If, upon the dissolution of the Federation, there shall remain after the satisfaction of all its debts and liabilities any property whatsoever the same shall not be paid to or distributed amongst the members of the Federation or any of them but shall be given to a society carrying on similar objects on such terms and conditions to be determined by votes of majority of members present personally, or in default thereof as the appropriate Court of Union Government may determined on that behalf.

Dissolution shall be as per provisions laid down under Section 13 and 14 of the Societies Registration Act, 1860, as applicable to NCT of Delhi.

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22.1 NATIONAL ANTI-DOPING AGENCY (NADA)

Indian Tchoukball Federation undertakes to abide by the applicable laws / rules framed by National Anti-Doping Agency, which is mandatory for the Doping Regulations and will take all necessary steps required for its implementation.

All Members shall abide by such anti - doping laws / rules.

22.2 EXCLUSIVE JURISDICTION OF DELHI COURTS

Subject to 6 (i) (Arbitration Committee) hereinabove, all disputes and matters related thereto, shall be subject to exclusive jurisdiction of the courts at Delhi / New Delhi.

23. NATIONAL CHAMPIONSHIPS

- i. The authorized All India Tournaments promoted by the Federation shall be called the National Championships. There shall be National Championships for men and women (seniors) and Boys and Girls below 19 (juniors) and Sub Junior Boys and Girls below 16. The senior and Junior Championships shall be held in different places and on different dates. The place and time for the national Championships shall be fixed by the General Body of the Federation, Not later than the end of February each year.

Any player to qualify himself/herself to represent any State in any National / Zonal Championship should have resided in that State at least for a period of 3 months prior to the date of the commencement of the Championship concerned. This Provision will not apply to players representing organizations having membership in the Federation under Rule 2 (b) of the Constitution.

- ii. During the National Championship the concerned affiliated organization shall place at the disposal of the Tournament Committee of the Federation all courts under its control if called upon to do so
- iii. The Tournament Committee of the Federation may delegate some powers to any organization under whose management the National Championships are to be held provided financial guarantees are given by the said Organizations according to the decision the Tournament Committee."National Championships

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24. Prohibition

No player or team in India if invited to play outside India shall play. to any open tournament which has not been duly sanctioned of or to any tournament or competition prohibited by the Committee. No organizations or clubs affiliated to an Organization shall accept the entry of any player or team who has been prohibited from taking part in any open tournament Or competition. No player in India shall play in any open tournament or exhibition match without the permission of the Federation.

25. Sub Committees

(To be elected annually)

Amended – This Clause 25 shall be read subject to Clause 13A. All Sub-Committees shall be constituted, and their members appointed, by the Executive Committee by simple majority vote, and such appointment (and any removal) shall thereafter be placed before the General Council for ratification by a simple majority of the members present and voting at the Annual General Council Meeting. No person subject to a Disqualification Event under Clause 9.4.5 shall be appointed to, or continue as a member of, any Sub-Committee. The Selection Committee referred to at item III below shall be constituted and shall function in accordance with Clause 13A.3, and the Referees Board shall function under the supervision of the Technical Council constituted under Clause 13A.4.

Tournament Committee shall consist of -

- i. A Chairman nominated by the General Body.
- ii. Two members nominated by the General Body The Chief Referee of the Referees Board, Ex-Officio, shall be nominated by the General Body.
- iii. Two members from the host association.
- iv. General Secretary shall be the convener.

Functions

- i. Accept with or without modifications the fixtures drawn by the.Host association conducting the Nationals.
- ii. Deal with all technical matters with regard to courts, nets, selection of balls and allotment of matches on various courts.
- iii. Consider and dispose of protests or reports received during the conduct of the nationals.

- iv. Shall have the power to deal with any problem arising in connection with the conduct of the Nationals.
- v. The chair shall have a casting vote.

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II-REFEREES BOARD

Referee board shall consist of-

- i. A chairman nominated by the General Body.
- ii. Chief Referee nominated by the General Body shall be the convener.
- iii. Three qualified referees nominated by the General Body shall be the members.

Functions

- i. Shall be responsible to allot referees, line umpires, scorers and net umpires.
- ii. Shall maintain score sheets
- iii. Shall referee matches whenever, necessary as directed by the Chief Referee.
- iv. Shall control and maintain discipline of the players and any persistent deviation by the players shall be dealt with sternly by ordering out of court the player or players concerned for a limited duration or for the whole of the match. In any event the matter must be reported to the Convener. Tournament Committee in writing within one hour after the session is over.
- v. The chair shall have a casting vote.

III-SELECTION COMMITTEE

Selection committee shall consist of:-

- i. A Chairman nominated by the General Body.
- ii. Three members nominated by the General Body.
- iii. Joint Secretary shall be the convener.

Functions

- i. Shall watch the performance of the players in the National Championships and
- ii. select 5 players in either sex for the five positions in each event and declare them as STAR PLAYERS of the year and designate them as "STARS"
- iii. The report of the committee shall be immediately handed over to the General Secretary

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26. State Organization

- i. Each organization shall consist of not less than 10 affiliated clubs. However the Executive Committee may waive the requirement in exceptional cases, in the interest of the propagation of the game of Tchoukball.
- ii. Each Organization shall Form Rules and regulations for its guidance and, requirements in conformity with those of the Federation."
- iii. State Organizations conducting State level tournaments shall see that there shall be only one classification of participating players (both men and women and that should be Sub-juniors, juniors Seniors 'according to the age as per norms laid down by the Federation in this-behalf, from time to time.
- iv. Members, players belonging to All India Vocational Organizations having affiliation with the Indian Tchoukball Federation shall for purposes of State level and All India Tournaments, be treated as members / players of the respective State associations in whose jurisdiction they work from time to time and shall be allowed to participate in all tournaments either Individually clubbing with players of the concerned State Associations or representing their patent organization.

Notwithstanding their eligibility to participate in Tournaments as above, they shall be subject to other restrictions, if any, commonly applicable to other participants.

In the case of National Championships admission of members of Vocational Organizations to State teams is subject to the discretion of the States concerned. By State what is meant is-the State where the person concerned is working at the time of the National Championships.

27. All India Tournaments

- i. All India Tournaments run by the affiliated clubs shall be got approved by the Federation..
- ii. The application for sanction of such a tournament must be forwarded to the Federation through its State Organization accompanied by registration fee, as prescribed by the Federation.

(President)

(Secretary General)

- iii. No all India Tournaments shall be conducted during the National Championships.
- iv. The Tournament Committee shall abide by the Bye-laws of the Federation regarding All India Tournaments.

28. ESSENTIAL CERTIFICATE

It is certified that this is a correct copy of the Bye-laws of the Federation.

NOTE: Tchoukball played in any form will be controlled and organised under Indian Tchoukball Federation and the rules will be framed by the Indian Tchoukball Federation and shall be implemented by the State/Units.

(President)

(Secretary General)

28A. COMPLIANCE WITH THE NATIONAL SPORTS GOVERNANCE ACT, 2025

28A.1 Overriding effect

This Constitution shall at all times be read, construed and given effect to in conformity with the National Sports Governance Act, 2025 and the National Sports Governance (National Sports Bodies) Rules, 2026. In the event of any inconsistency, the Act and the Sports Rules shall prevail, and the inconsistent provision of this Constitution shall to that extent be void and of no effect.

28A.2 Guidance of International Charters and Statutes

In accordance with section 37 of the Act, ITBF shall primarily be guided by the International Charters and Statutes in the governance of its affairs. The provisions of this Constitution concerning the constitution, operation and procedures of the Athletes' Committee, the Ethics Committee and the Dispute Resolution Committee shall, in accordance with rule 15 of the Sports Rules, comply with (a) such guidelines as may be specified in the International Charters and Statutes; (b) such guidelines as may be specified by the National Olympic Committee; and (c) in the absence of guidelines under (a) and (b), the model guidelines or regulations specified by the National Sports Board from time to time.

28A.3 Legal status and Board recognition

ITBF shall at all times remain a society registered under the Societies Registration Act, 1860 (or the Societies Registration Act of a State), or a not-for-profit company incorporated under section 8 of the Companies Act, 2013, or a trust created under the Indian Trusts Act, 1882, having the sole object of the development of sports, and shall maintain Board recognition as a National Sports Federation for the designated sport of Tchoukball under section 8 of the Act, together with its international recognition and affiliation with the International Tchoukball Federation (FITB).

28A.4 Registration of affiliate units

ITBF shall facilitate the registration of each of its affiliate units with the National Sports Board, and shall submit in respect of each such unit, in the form and manner specified by the National Sports Board from time to time – (a) a copy of the certificate of affiliation issued by ITBF in respect of such affiliate unit; (b) a copy of the certificate of registration as a society, not-for-profit company or trust, as the case may be, under

applicable laws; (c) the names and designations of all members of the governing body of the affiliate unit, by whatever name called; and (d) any other information as may be specified by the National Sports Board. Every affiliate unit shall likewise ensure the registration of each of its own affiliate units, and shall communicate any change in the information so provided to the National Sports Board within thirty (30) days of such change.

28A.5 Right to Information

Where ITBF receives grants or any other financial assistance from the Central Government or a State Government, it shall be considered a public authority under the Right to Information Act, 2005 with respect to the utilisation of such grants or financial assistance, and shall comply with the obligations arising thereunder.

28A.6 Use of national names and insignia

ITBF shall obtain and maintain a no-objection certificate from the Central Government for the use of the word “India” or “Indian” or “National” or any national insignia or symbol in any language in its registered name, operating name, logo or otherwise in its affairs, in accordance with section 27 of the Act. No person or group of persons shall be permitted to represent India or any State or district in India in any Tchoukball trial, tournament or event without the authorisation of ITBF or its affiliate unit.

28A.7 Jurisdiction of the National Sports Tribunal

All disputes falling within the jurisdiction of the National Sports Tribunal under Chapter IX of the Act shall lie before that Tribunal, and no civil court shall have jurisdiction in respect of any matter which the Tribunal is empowered to determine. An appeal against any order of the Tribunal, not being an interlocutory order, shall lie to the Supreme Court of India within thirty (30) days, unless the International Charters and Statutes provide for an appeal before the Court of Arbitration for Sport. Clause 22.2 of this Constitution shall be read subject to this Clause.

28A.9 Prospective effect

These amendments shall have prospective effect and shall not affect anything done or suffered, or any right, privilege, obligation, penalty, punishment or liability acquired, accrued or incurred, or any investigation, legal proceeding or remedy in respect of the foregoing, prior to the coming into effect of these amendments.

SCHEDULE I

ROSTER OF SPORTSPERSONS OF OUTSTANDING MERIT BYE-LAWS

These Bye-Laws shall be read in addition to the Act and the Sports Rules and shall be governed by the principles contained therein. ITBF shall have a category of retired players who shall be termed Sportspersons of Outstanding Merit (“SOMs”). These Bye-Laws outline, inter alia, the reserved positions for SOMs in ITBF management, the procedure for their selection and their elections.

1. SOM Rosters

ITBF shall maintain two Rosters of Sportspersons of Outstanding Merit – one for male sportspersons (“SOM Roster Male”) and one for female sportspersons (“SOM Roster Female”) (collectively the “SOM Rosters”) – which shall be duly published on the website of ITBF. The SOM Rosters shall consist of 20 sportspersons each.

2. Procedure for selection of SOMs

- a) The procedure for selection of SOMs shall be in strict compliance with the Sports Rules, as amended from time to time.
- b) The call for applications for inclusion in the SOM Rosters shall be floated by the Executive Committee by issuance of a notice (“SOM Notice”) at least 150 days before the expiry of the term of the Executive Committee of ITBF.
- c) The SOM Rosters shall be prepared and published on the website of ITBF at least 90 days prior to the expiry of the term of the incumbent Executive Committee.
- d) The SOM Notice shall specify the General Eligibility Criteria and the Tiered Eligibility Criteria (collectively the “Eligibility Criteria”).

3. General Eligibility Criteria

In accordance with paragraph 1 of Schedule I to the Sports Rules, any person seeking to be designated as a Sportsperson of Outstanding Merit shall be –

- (a) an Indian citizen;
- (b) of sound mind;
- (c) not less than twenty-five years of age; and
- (d) retired from active sports and should have not participated in any competitive sport event which leads to selection to represent a district, State or India for at

least one year prior to the date of application under sub-rule (2) of rule 5 of the Sports Rules.

For the purposes of the Tiered Eligibility Criteria, an applicant seeking inclusion in the SOM Rosters of ITBF shall have achieved the milestone in the relevant Tier in the sport of Tchoukball only, while representing India, except in the case of Tier 10, where such applicant shall have represented a particular State.

In this Schedule, “sanctioned” refers to any competitive international event or match organised under the auspices, approval and sanctioning power of a relevant International Sports Body.

4. Tiered Eligibility Criteria

The SOM Rosters shall be prepared by considering the following tournaments read with the Tiered Eligibility Criteria stipulated in Schedule I to the Sports Rules:

Tier 1 – Applicants who have won at least one of any gold, silver or bronze medal in the Summer Olympic Games or Winter Olympic Games, provided that any medal if rescinded, shall not be considered for the qualification of having achieved outstanding merit, under this Tier.

Tier 2 – Applicants who have participated in two or more editions of the Summer Olympic Games or Winter Olympic Games.

Tier 3 – Applicants who have participated in at least one edition of the Summer Olympic Games or Winter Olympic Games.

Tier 4 – Applicants who have been awarded a Major Dhyan Chand Khel Ratna Award or an Arjuna Award by the Central Government, provided that any award if rescinded or returned, shall not be considered for the qualification of having achieved outstanding merit, under this Tier.

Tier 5 – Applicants who have won at least one of any gold, silver or bronze medal or equivalent placing, in a World Championship or equivalent competition, provided that any medal if rescinded, shall not be considered for the qualification of having achieved outstanding merit, under this Tier.

Tier 6 – Applicants who have won at least one of any gold, silver or bronze medal or equivalent placing, in the Commonwealth Games or Asian Games or Asian Winter Games, provided that any medal if rescinded, shall not be considered for the qualification of having achieved outstanding merit, under this Tier.

Tier 7 – Applicants who have won at least one of any gold, silver or bronze medal or equivalent placing, in an Asian Championship or equivalent competition, provided that any medal if rescinded, shall not be considered for the qualification of having achieved outstanding merit, under this Tier.

Tier 8 – Applicants who have participated in at least five sanctioned international events (if individual sport) or five sanctioned international matches (if team sport).

Tier 9 – Applicants who have participated in at least one sanctioned international event (if individual sport) or one sanctioned international match (if team sport).

Tier 10 – Applicants who have won at least one of any gold, silver or bronze medal or equivalent placing in the National Games or a National Championship or equivalent competition.

Note: Tchoukball being a team sport, Tiers 8 and 9 shall be applied by reference to sanctioned international matches. The fulfilment of the Eligibility Criteria shall be checked as on the date on which the SOM Notice is issued by ITBF.

5. Populating the SOM Rosters

a) In the first instance, all applicants satisfying the General Eligibility Criteria and Tier 1 shall be included in the relevant gender's SOM Roster. Where the Roster cannot be populated to the prescribed threshold, applicants satisfying the General Eligibility Criteria and the immediately succeeding Tier shall be included sequentially until the required threshold is met.

b) Where the number of eligible sportspersons under a particular Tier exceeds the prescribed threshold, preference shall be accorded to the eldest applicant by age. Where the Roster still falls short, ITBF may issue a fresh call for applications or frame additional tiered criteria consistent with the existing principles. Any person whose name is reflected in either of the SOM Rosters shall be deemed to be a Sportsperson of Outstanding Merit for the purposes of the Act and the rules framed thereunder.

c) The SOM Rosters, as finalised, shall be published on the official website of ITBF and submitted to the National Sports Board.

6. Election of SOM Representatives

a) There shall be four (4) sportspersons of outstanding merit elected by the members of the SOM Roster from amongst themselves to represent them in the General

Council of ITBF ("SOM GC Representatives"), each having one (1) vote in the meetings of the General Council; at all times, 2 shall be male and 2 shall be female.

b) Thereafter, there shall be an election for two (2) sportspersons of outstanding merit elected by the members of the SOM Roster from amongst themselves to represent them in the Executive Committee of ITBF ("SOM EC Representatives"), each having one (1) vote in the meetings of the Executive Committee; at all times, 1 shall be male and 1 shall be female. Any person who has contested or been elected as a SOM GC Representative may also contest for election as a SOM EC Representative.

c) The elections for the SOM GC Representatives shall be conducted at a venue, and on a date, notified by the Executive Committee in consultation with the Electoral Officer appointed from the ITBF Election Panel appointed by the Executive Committee.

d) The electorate for such elections shall comprise the sportspersons whose names appear on the SOM Roster Male and the SOM Roster Female (20 sportspersons each), who shall vote from amongst themselves. For the election of the SOM GC Representatives, the four (4) candidates securing the highest number of votes shall be declared elected and shall, accordingly, form part of the General Council of ITBF; provided that, so as to maintain at all times the composition of two (2) male and two (2) female SOM GC Representatives, the four (4) candidates so elected shall be the two (2) highest-polling candidates from the SOM Roster Male and the two (2) highest-polling candidates from the SOM Roster Female.

e) In the election to the Executive Committee, a sportsperson of outstanding merit shall be entitled to contest for one (1) post only. Such sportsperson may contest either for a reserved SOM EC Representative post or for any one (1) other unreserved post on the Executive Committee, but shall not contest for both.

f) If a Sportsperson of Outstanding Merit files a nomination for an unreserved post, he/she shall not be eligible to contest for the reserved SOM EC Representative post; and conversely, a sportsperson of outstanding merit who files a nomination for the reserved SOM EC Representative post shall not be eligible to contest for any unreserved post. The election to Executive Committee would be as per Election Bye-Laws.

g) The elections for the SOM GC Representatives shall be concluded at least 75 days prior to the expiry of the term of the incumbent Executive Committee, and shall be

conducted by the Electoral Officer appointed from the ITBF Election Panel for conducting the elections of the Executive Committee.

h) The age, term, tenure, qualifications and disqualifications applicable to election to the Executive Committee shall also apply to the election of the SOM GC Representatives and SOM EC Representatives. In the event of a tie, the result shall be determined by the casting and veto vote of the President.

SCHEDULE II

ELECTION BYE-LAWS (ELECTION RULES)

1. INTERPRETATION AND DEFINITIONS

(i) In these Election Rules (which shall include the Act and the Sports Rules), unless the context otherwise requires:

- (a) “candidate” shall mean any candidate contesting for Election to an Elected Post;
- (b) “Election” shall mean the election of the Executive Committee of ITBF conducted in accordance with these Election Rules for an Elected Post;
- (c) “general meeting” shall mean a meeting of all members of the General Council of ITBF, that is called and conducted in accordance with ITBF’s bye-laws; and
- (d) “nomination” shall mean the process through which a candidate formally submits such candidate’s interest to contest for an Election to an Elected Post in accordance with these Election Rules.
- (e) “Form” or “Forms” shall mean the various forms appended to Schedule II – Election Rules appended to the National Sports Governance (National Sports Bodies) Rules, 2026.

(ii) Any terms used in these Election Rules but not defined herein, shall strictly and literally have the meaning ascribed to them in the Act and the Sports Rules.

2. Scope and Applicability

- (i) These Election Rules strictly and literally apply to all elections in the ITBF.
- (ii) Any candidate, voting member or other participant in the election shall also be subject to the Act, and ITBF’s Code of Ethics if he is not otherwise already bound and covered by the same.

3. Reserved Posts

- i. At least one of the sportspersons of outstanding merit on the Executive Committee and one of the representatives from the Athletes' Committee on the Executive Committee, shall be a woman.
- ii. At all times, at least 4 members of the ITBF Executive Committee shall be women.

4. Election to Executive Committee

- i. The Executive Committee shall, by resolution, appoint an Electoral Officer from the National Sports Election Panel, at least sixty days prior to the expiry of such Executive Committee's term, for the preparation of the electoral roll and conduct of elections to the Executive Committee.
- ii. The Executive Committee shall, in consultation with the Electoral Officer appointed under sub-rule (i), notify the date for elections, at least fifty days prior to the expiry of such Executive Committee's term.
- iii. The Electoral Officer shall be responsible for ensuring smooth conduct of the elections to the Executive Committee of ITBF in compliance with these Election Rules.
- iv. ITBF shall provide the requisite number of administrative staff as specified by the Electoral Officer to assist such officer to conduct the elections to the Executive Committee.
- v. The timelines for elections of the Executive Committee of ITBF shall be as follows:

Submission of application to be a sportsperson of outstanding merit – Within sixty days of the call for applications under sub-rule (1) of rule 5.

Preparation of a roster of male sportspersons of outstanding merit and a roster of female sportspersons of outstanding merit – At least ninety days prior to the expiry of the term of the incumbent Executive Committee.

Election or nomination of sportspersons of outstanding merit to the General Council – At least seventy-five days prior to the expiry of the term of the incumbent Executive Committee.

Appointment of an Electoral Officer – At least sixty days prior to the expiry of the term of the incumbent Executive Committee.

Notification of election date – At least fifty days prior to the expiry of the term of the incumbent Executive Committee.

Preparation and release of draft electoral roll – At least forty-five days prior to the expiry of the term of the incumbent Executive Committee.

Call for elections, release of final electoral roll and invitation for nominations – At least thirty days prior to the expiry of the term of the incumbent Executive Committee.

vi. Any person who meets the eligibility criteria under sub-section (2) of section 4 of the Act and is not subject to disqualification under Rule 11 of the National Sports Bodies Rules may contest for election to the Executive Committee of a National Sports Body.

vii. Members of the General Council of ITBF shall be eligible to be included in the electoral college and participate and vote in the election to its Executive Committee as specified below, namely:

viii. every individual sportsperson of outstanding merit shall have one vote; and every State Affiliate unit of ITBF shall have a maximum of two votes, to be exercised by separate individual representatives of such State Affiliate.

ix. The electoral roll for an election to the Executive Committee shall consist of only such members or their representatives in the General Council of ITBF that have voting rights as per sub-rule (2) or sub-rule (3), as the case may be, and are not otherwise strictly disqualified under the provisions of the Act, Rule 11 of the Sports Rules or these Election Rules in their literal sense.

x. For the election of the Executive Committee, any disqualification(s) incurred by a voter or a candidate owing to the position held by him/her or his/her involvement in a State/UT Affiliate unit or their district affiliate units shall not be relevant for the purpose of sub-rule (viii).

xi. The eligibility of a voter and a candidate shall be tested strictly in accordance with the express and literal provisions of the Act, the rules made thereunder and these Election Rules.

xii. The draft electoral roll for the election shall be prepared and released by the Electoral Officer in consultation with the then Executive Committee of ITBF, at least forty-five days prior to the expiry of the term of such Executive Committee:

xiii. Provided that the Electoral Officer's decision shall be final and binding in respect of the inclusion or non-inclusion, as the case may be, of any person on the electoral roll.

xiv. The Electoral Officer shall provide for at least seven days from the release of the draft electoral roll, to receive and respond to any objections regarding the composition of the final electoral roll.

5. Conduct of Elections

i. Elections shall generally take place at the Annual General Meeting of ITBF, where so required may also take place at a specially convened general meeting.

ii. Elections shall always be by secret ballot.

6. Electoral Officer

i. The Electoral Officer shall be responsible for supervising the administrative process relating to the elections, including:

a) ensuring the correct application of the Act, and these Rules;

b) setting reasonable deadlines for each stage of the elections in accordance with the model calendar provided under clause 7(iii) of these Election Rules, and enforcing such deadlines strictly;

c) determining and distributing the appropriate documentation and forms, including nomination forms and ballot papers, for each stage of the elections and enforcing and verifying their proper use;

d) distributing information to voting members, other members, the media and public;

e) managing relations with government bodies or the National Sports Board and any observers as deputed by the National Sports Board;

f) causing the publication of all notifications and forms concerning the elections on the official websites of ITBF, the National Sports Board and the Ministry of Youth Affairs and Sports; and

g) all other tasks necessary to ensure the smooth running of the electoral process.

ii. The Electoral Officer may, only for reasons of practical necessity, modify the Forms, while ensuring that the principles of this Schedule are adhered to. This provision shall

not entitle the Election Officer to expand the scope of any provision of the Act and the rules made thereunder and the Rules & Regulations of ITBF and shall at all times construe the provisions in their literal sense and strictly.

7. Calling elections and the electoral roll

i. Elections shall be called by ITBF's Executive Committee in consultation with the Electoral Officer, at least thirty days prior to the expiry of such Executive Committee's term, in accordance with the relevant provisions of ITBF's constitutional documents and shall be included in the agenda of the applicable general meeting.

ii. The call for elections shall contain, at a minimum, the following:

- a. the name of the Electoral Officer;
- b. the final electoral roll prepared and released by the Electoral Officer pursuant to sub-rule (6) and in accordance with Form 1;
- c. the Elected Posts that are the subject of such Elections and any pre-requisites or qualifications for Candidates to contest such Elected Posts;
- d. an invitation to file for nominations for Elected Posts by interested Candidates;
- e. the nomination form to be submitted by interested Candidates which shall be in accordance with Form 2; and
- f. the electoral calendar which shall be in accordance with the model calendar specified in sub-clause (iii) below:

iii. The Electoral Officer shall conduct the Elections in accordance with the following model calendar: Call for Elections, invitation for nominations and release of final electoral roll – Day 1; Filing of nominations – Day 8 to Day 10; Announcement of draft list of nominations received – Day 10; Objections to draft list of nominated candidates – Day 11 to Day 14; Scrutiny and disposal of objections to draft list of nominated candidates – Day 15 to Day 16; Final list of nominated candidates – Day 17; Withdrawal of nominations – Day 18; Final list of contesting candidates – Day 19; Polling and announcement of results – Day 21.

iv. The Electoral Officer may, only for reasons of practical necessity, modify the model calendar specified in sub-clause (iii), while ensuring that the elections are completed within a maximum period of twenty-one (21) days.

8. Nominations

- i. The nomination of a candidate for election shall be proposed and seconded by persons on the electoral roll.
- ii. Every nomination form shall be delivered to the Electoral Officer in person by the candidate himself within the deadline specified.
- iii. No member shall nominate more than one candidate for the same Elected Post, either as proposer or seconder and, if he so does, only the first valid nomination shall be accepted, and all other nominations of such member, shall be deemed to be void and inoperative.
- iv. No person shall be permitted to withdraw his name as proposer or seconder, once the nomination form endorsed by him has been delivered to the Electoral Officer.
- v. The Electoral Officer shall prepare a list of all nominations received by him, Elected Post-wise in accordance with Form 3.

9. Scrutiny and Finalisation of Nominations

- i. The Electoral Officer shall scrutinise each nomination form received by him and determine its validity or otherwise strictly and literally as per the qualifications and disqualifications stipulated in the Act, rules made thereunder and ITBF's Rules & Regulations.
- ii. During the scrutiny of nominations under sub-clause (i), each Candidate or one of his authorised representatives shall have the right to be present and raise any objection in relation to nomination of another Candidate for the Elected Post for which he has filed his nomination.
- iii. Pursuant to the scrutiny of nomination forms, the Electoral Officer shall prepare a list of validly nominated candidates in accordance with Form 4.
- iv. Every candidate whose nomination has been found valid on scrutiny shall be entitled to withdraw his candidature prior to the commencement of the Election by providing notice to the Electoral Officer in accordance with Form 5, and the Electoral Officer shall accept the notice of withdrawal if he is satisfied as to the genuineness of such notice.
- v. Any notice of withdrawal of candidature shall be final and shall not be allowed to be cancelled.

- vi. The Electoral Officer shall prepare the final list of contesting candidates in accordance with Form 6 of these Bye-Laws.
- vii. ITBF shall produce the ballot papers in accordance with Form 7 under the supervision and charge of the Electoral Officer.
- viii. The ballot papers shall be printed clearly and legibly, and the names of the contesting candidates shall be arranged, for each Elected Post, in alphabetical order according to the English alphabet.

10. Campaign Practices

- i. Electoral campaigns shall be carried out by the candidates in a fair manner and, in a spirit of respect for fundamental ethical principles.
- ii. Candidates shall conduct all campaigns with dignity and moderation and with respect for any other candidates, ITBF and its members.
- iii. A Candidate shall not produce any spoken word, written text or representation of any nature likely to harm the image of another candidate or cause him prejudice, and criticism of other candidates, if made, shall be confined to their policies and programme, past record and work.
- iv. No Candidate shall engage in criticism based on unverified allegations or distortion against any other Candidate, and there shall be no appeal to caste or communal feelings for securing votes.
- v. Every Candidate may present to the members in the electoral roll, his plans and views for the Elected Post, in the form of a written document, which shall be published by the Electoral Officer in accordance with clause 6(i)(f) of these Election Rules.
- vi. Candidates shall avoid excessive expenditure in campaigning, recognising that it could become a factor of inequality amongst the candidates.
- vii. The promotion of a candidate shall exclude any form of publicity, including the use of new media or social networks, and no public meeting or gathering of any kind may be organised in the process of promoting a candidature, and no use, free of charge or in return for payment, of the services of a journalist or the media may be made in order to place a candidate at an advantage or a disadvantage.

viii. All candidates shall scrupulously avoid all activities that are “corrupt practices”, including bribing of voters, intimidation of voters, impersonation of voters.

ix. Candidates may, in no case and under no pretext, give presents, offer donations, gifts or grant advantages of whatever nature, directly or indirectly, to voting members.

x. The incumbent Executive Committee member shall ensure that no cause is given for any complaint that they have used their official position for the purposes of their election campaign and in particular shall not –

a) use official transport including, vehicles, machinery and personnel for furtherance of their campaign;

b) issue any advertisement at the cost of ITBF or its members in the newspapers and other media or misuse ITBF’s official media channels during the elections;

c) sanction grants or payments out of discretionary funds from the time elections are announced; and

d) enter into any promise or undertaking to be performed, whatever the timing of such performance, for the direct or indirect benefit of any of ITBF’s members or its partners.

11. Neutrality and Independence

i. As the voting is secret, voting members are prohibited individually or collectively, from announcing publicly, in any form whatsoever, their intention to vote or not vote for a candidate.

ii. Incumbent Executive Committee members shall refrain from making any public declaration and may in no way support a candidate.

iii. Candidates shall not – (a) accept instructions from any person; (b) accept direct or indirect assistance, be it financial, material or in kind, by any third party, or (c) enter into any form of undertaking with any person likely to affect the freedom of decision or action of the Elected Post.

iv. ITBF’s executive team and administration shall maintain a strict duty of neutrality at all times, and no support or service in relation to a candidature may be requested from any member of ITBF’s administration or staff.

12. Polling

- i. Where the number of contesting candidates for any Elected Post or category of Elected Post is equal to the number of Elected Posts to be filled, all such contesting candidates shall be deemed to be duly elected unopposed to those Elected Posts, and it shall not be necessary to take a poll for election to such Elected Post.
- ii. Where the number of contesting candidates for any Elected Post or category of Elected Post is more than the number of Elected Posts to be filled, a poll shall be taken by secret ballot for those Elected Posts remaining unfilled.
- iii. At the poll, members who are in the electoral roll, shall be entitled to – (a) cast one vote for each of the Elected Posts remaining unfilled, where only one such seat is to be filled; and (b) cast as many votes as are the number of seats to be filled for an Elected Post, where more than one seat is to be filled.
- iv. The ballot papers shall contain the name(s) of the Candidate(s), and the voters must mark one candidate only.
- v. Every voter shall be required, before he is supplied with a ballot paper, to give his signature on the authenticated copy of the electoral roll for taking the poll.
- vi. Except for the circumstance under sub-clause (i), a secret ballot shall always be conducted, regardless of how many candidates there are, and the secrecy of the ballot shall be guaranteed by the provision of a procedure ensuring privacy for the voter, and the Electoral Officer shall conduct the distribution and counting of the ballot papers and be responsible for ensuring that the process is properly documented.
- vii. Voting members must vote in person where required.
- viii. The voter shall record his vote on the ballot paper in secrecy in a voting compartment specially provided for the purpose at the polling station.
- ix. The voter shall record his vote on the ballot paper by placing a tick mark against the name of the candidate of his choice, and the tick mark to indicate the vote shall be placed by the voter only by means of an article (such as a stamp) specifically provided for the purpose by the Electoral Officer.
- x. The ballot paper marked by a voter shall be deposited by him in a ballot box specially prepared and sealed by the Electoral Officer and placed at such a conspicuous place in the polling station that it shall be constantly visible to all present in the polling station.

xi. The Electoral Officer shall close the poll at the designated time of closure, and such voters who are present at the polling station at the appointed closing hour, if any, shall be entitled to vote even if the poll proceedings have to be extended for some more time.

xii. The number of ballot papers that have been distributed shall be announced by the Electoral Officer before the commencement of the voting, and if the number of ballot papers returned in the poll is equal to or less than the number of ballot papers distributed, the Election shall be declared valid, but if the number returned in the poll exceeds that of the ballot papers distributed, the vote shall be declared null and void and another poll shall be taken immediately.

13. Counting of Votes

i. The Electoral Officer shall take up the counting of votes, post-wise and category-wise, as soon as may be, after the polling process is complete.

ii. Every contesting candidate can nominate one authorised representative who shall be entitled to be present at the place of counting of votes, and other than such authorised representative, only the Electoral Officer and members of ITBF's executive or administrative team, as specifically approved by the Electoral Officer, may take part in the count.

iii. Every ballot paper on which a vote has been recorded shall be treated as one vote for the candidate for whom it has been validly marked.

iv. The following ballot papers shall be considered invalid and shall be rejected by the Electoral Officer, namely – (a) those that do not bear the official distinctive marks defined by the Electoral Officer; (b) those that bear any words other than the names of the candidates; (c) those that are illegible or have been defaced; (d) those that bear identifying marks; and (e) those that include votes for more candidates than permitted in a particular poll.

v. The Electoral Officer shall write on the back of any invalid ballot paper, in red, the reasons for its invalidity and confirm with a signature.

vi. The votes validly cast for each of the contesting candidates shall be counted post-wise, and category-wise where applicable, and recorded in the descending order of the votes so cast for each candidate in accordance with Form 8.

vii. The Electoral Officer shall thereafter ascertain the result of counting and the candidates who have secured the maximum number of votes in the said descending order, post-wise and category wise, where applicable, equal to the number of seats to be filled for each Elected Post or category of Elected Posts, where applicable, shall be deemed to have been duly elected to those Elected Posts.

viii. After completing and verifying the count, the Electoral Officer shall put the ballot papers that have been collected and counted into envelopes intended for this purpose and seal them immediately, and ITBF shall keep these envelopes and shall retain them at least until the declaration of results of the immediately subsequent Election of the Executive Committee, or till the pendency of any legal proceedings relating to such Elections, whichever is later.

14. Declaration of Results

i. Once the count has been completed and verified, the names of contesting candidates who shall be deemed to have been elected at the Elections shall be declared by the Electoral Officer at the general meeting.

ii. The results of the election shall be declared in accordance with Form 9 and published on ITBF's official website within twenty-four (24) hours of completion thereof.

iii. If, after the counting of the votes, an equality of votes is found to exist between any candidates, and the addition of one vote will entitle any of those candidates to be declared elected, the Electoral Officer shall forthwith decide between those candidates by lot, and proceed as if the candidate on whom the lot falls had received an additional vote.

15. Sanctions and Complaints

i. All administrative matters relating to any election not covered by the Act, these rules or ITBF's bye-laws shall be ruled upon by the Electoral Officer.

ii. In the event of a breach of these Election Rules, the Electoral Officer may refer the same to ITBF's Ethics Committee, who may make to the candidate in question: (a) observations, which may be made public; or (b) issue a warning, which will be automatically made public on ITBF's official website.

iii. If a candidate or a voting member has any specific complaint or problem regarding the conduct of elections he may bring the same to the notice of the Electoral Officer.

iv. Any decision by the Electoral Officer under these rules shall be final and binding, and any petition to the National Sports Tribunal relating to conduct or outcome of election shall be limited to only any violation of the provisions relating to the process of conduct of election under this Schedule: Provided that no such petition may be filed after a period of thirty days from the declaration of results of any election.

16. Election Panel for State Units

The elections of every affiliated State/UT Association shall be conducted by an Electoral Officer appointed from the Election Panel for State Units maintained by the Executive Committee under Clause 13A.8, and these Election Rules shall apply mutatis mutandis to such elections.

ANNEXURE TO SCHEDULE II – FORMS 1 TO 9

The following Forms are appended to these Election Bye-Laws and correspond to Forms 1 to 9 appended to Schedule II of the National Sports Governance (National Sports Bodies) Rules, 2026. The Electoral Officer may, only for reasons of practical necessity, modify these Forms, while ensuring that the principles of Schedule II are adhered to.

Form 1 – Electoral Roll

Indian Tchoukball Federation

Indian Tchoukball Federation Elections on [Insert Date]

Affiliate Units

Sl. No.	Affiliate Unit Name	Election Representative Name

Sportspersons of Outstanding Merit

Sl. No.	Name	SOM Roster (Male / Female)

Name: _____

Electoral Officer, Indian Tchoukball Federation

Date: _____ Place: _____

Form 2 – Nomination Form

Indian Tchoukball Federation

Indian Tchoukball Federation Elections on [Insert Date]

NOMINATION FORM FOR ELECTION AS _____ (NAME OF THE ELECTED POST)

To: The Electoral Officer, Indian Tchoukball Federation, [Insert Address]

We nominate Shri/Smt./Ms. _____ (name and address) for the above-mentioned Elected Post. Our particulars are given below:

	Name	Name of Affiliate Unit Represented (if applicable)	Sl. No. in the Electoral Roll List	Signature

I, the candidate below named, do hereby give my assent to my nomination for the above Elected Post. Further, I certify and confirm that –

(a) I am eligible to contest for the above-mentioned Elected Post as per the bye-laws of the Indian Tchoukball Federation; and

(b) I am not currently undergoing, and am not required to undergo any cooling off period in relation to the above mentioned Elected Post or barred from contesting for such Elected Post, as per the bye-laws of the Indian Tchoukball Federation, the National Sports Governance Act, 2025 or the National Sports Governance (National Sports Bodies) Rules, 2026 or under applicable law.

(c) The information provided in the declaration appended to this form is true and correct to the best of my knowledge.

Name of the Candidate: _____

Name of Affiliate Unit Represented (if applicable): _____

Sl. No. in the Electoral Roll list (if applicable): _____

Signature: _____

Date: _____ Place: _____

Form 3 – List of Nominations Received

Indian Tchoukball Federation

Indian Tchoukball Federation Elections on [Insert Date]

Sl. No.	Name and Address of Candidate	Elected Post	Name and Sl. No. in Electoral Roll List of Proposer	Name and Sl. No. in Electoral Roll List of Seconder

Name: _____

Electoral Officer, Indian Tchoukball Federation

Date: _____ Place: _____

Form 4 – List of Validly Nominated Candidates

Indian Tchoukball Federation

Indian Tchoukball Federation Elections on [Insert Date]

Sl. No.	Name and Address of Candidate	Elected Post	Name and Sl. No. in Electoral Roll List of Proposer	Name and Sl. No. in Electoral Roll List of Seconder

Name: _____

Electoral Officer, Indian Tchoukball Federation

Date: _____ Place: _____

Form 5 – Notice of Withdrawal

Indian Tchoukball Federation

Indian Tchoukball Federation Elections on [Insert Date]

NOTICE OF WITHDRAWAL OF CANDIDATURE FOR ELECTION AS _____ (NAME OF THE ELECTED POST)

To: The Electoral Officer, Indian Tchoukball Federation, [Insert Address]

I, the validly nominated candidate, do hereby give my notice of withdrawal of candidature for the above Elected Post.

Name of the Candidate: _____

Name of Affiliate Unit Represented (if applicable): _____

Sl. No. in the Electoral Roll list (if applicable): _____

Signature: _____

Place: _____ Date: _____

Form 6 – List of Contesting Candidates

Indian Tchoukball Federation

Indian Tchoukball Federation Elections on [Insert Date]

Sl. No.	Elected Post	Name of Candidate	Name of Affiliate Unit Represented (if applicable)	Sl. No. in Electoral Roll List (if applicable)

Name: _____

Electoral Officer, Indian Tchoukball Federation

Date: _____ Place: _____

Form 7 – Ballot Paper

Indian Tchoukball Federation

Indian Tchoukball Federation Elections on [Insert Date]

Elected Post	Name(s) of Candidate	Mark vote here by placing tick mark

(1) Place a tick mark against the name of only one (1) contesting Candidate for the respective Elected Post.

(2) DO NOT place any other mark like (x) or word against the name of any Candidate as that shall render your ballot paper liable for rejection.

(3) Place a tick mark on the ballot paper with the article specially provided by the Electoral Officer for the purpose. Any ballot paper marked with any other pen, ball point pen, etc. shall render your ballot paper liable for rejection.

Name: _____

Electoral Officer, Indian Tchoukball Federation

Date: _____ Place: _____

Form 8 – Result of Counting of Votes

Indian Tchoukball Federation

Indian Tchoukball Federation Elections on [Insert Date]

Name of Post	Total Votes Polled	Total Votes Rejected	Name of Candidate	Valid Votes Polled

Posts to be listed: President (1); General Secretary (1); Treasurer (1); Vice-President (3); Vice-President – Female (1); Joint Secretary (1); Joint Secretary – Female (1); Executive Committee Member (2); Male Sportsperson of Outstanding Merit (1); Female Sportsperson of Outstanding Merit (1).

Name: _____

Electoral Officer, Indian Tchoukball Federation

Date: _____ Place: _____

Name: _____ Observer (if present)

Form 9 – Declaration of Results

Indian Tchoukball Federation

Indian Tchoukball Federation Elections on [Insert Date]

I, the Electoral Officer for the above elections, hereby declare the following candidates as duly elected to the Elected Post(s) mentioned against their name.

Elected Post	Name of Candidate

Name: _____

Electoral Officer, Indian Tchoukball Federation

Date: _____ Place: _____

Name: _____ Observer (if present)